

**ALBION CITY SPECIAL COUNCIL MEETING
MINUTES JANUARY 28, 2017.**

CALL TO ORDER – Mayor Sharon Hardy-Mills called the Emergency Preparedness Meeting to order at 3:00 p.m. in the Albion Civic Center.

THOSE IN ATTENDANCE – Shane Ramsey, Jon Fillmore, Don Gunderson, Keith and Lorna Rogers, John and Anna-Marie Davis, LeRoy Robinson, Pat Field, Wayne and Susie Winder, Rich Redman, Kris Wenslawski, Dave and Brandi Perry, Mayor Sharon Hardy-Mills, and City Clerk-Treasurer Mary Yeaman.

Mayor Sharon Hardy-Mills welcomed everyone in attendance, and reported this is going to be a real informal meeting. The Mayor excused the Councilmembers, and the City Maintenance Department, reporting they all had other commitments today.

Mayor Sharon Hardy-Mills reported it is important for the City and Valley residents to be prepared for an Emergency, such as possible flooding. The Mayor reported the weather forecast is predicting warmer temperatures, with more snow and rain, which could result in flooding within the City and the Valley. We need to help our neighbors get the snow away from their homes, and away from our homes. The Mayor reported her neighbor was using a snow blower to go around their home, getting the snow away from the foundation and window wells. This is a very smart thing to do.

Mayor Sharon Hardy-Mills reported she spoke with Maureen O’Shea, AICP, CFM NFIP State Coordinator today, who told the Mayor Albion, Declo, and Jackson is not in a Flood District. Raft River is a Flood District, and so is Oakley. Albion would have to request to become part of the Raft River Flood District, in order to receive Funding from the County to repair damage resulting from a flood.

Mayor Sharon Hardy-Mills reported she is ordering sand, on Monday, to be put on the concrete on the South side of the Pavilion, and the City has some sandbags, and can possibly get more from Undersheriff George Warrell. The Mayor reported she can declare an Emergency, within the City Limits, that gives the City liability immunity for seven (7) days, and after the seven (7) days the Council needs to declare an Emergency to continue the liability immunity.

Mayor Sharon Hardy-Mills reported homeowners/property owners have to give permission, written or verbal, to allow anyone on their property to help with any Emergency situation. The Mayor reported we want to legally help everyone in the City and Valley, as we are all neighbors.

Mayor Sharon Hardy-Mills reported we need to keep in mind, as we help our neighbors, we cannot change the original flow of a ditch or lateral. The Mayor reported one of the reasons for today’s meeting is to find out what resources we have in the City and Valley. Who has backhoes, tractors, who can operate the equipment, who can help fill and

place sandbags, and what communication system can be put together to reach everyone.

Wayne Winder reported the need to evaluate hazard areas, within the City and Valley, putting a Waiver Form together for property owners to sign, establish a communication system for the City and Valley, and plan another meeting with Undersheriff George Warrell present, as he is the County Disaster Coordinator. Winder reported the County cannot go on private property. Winder reported Undersheriff George Warrell will coordinate with the Albion Fire District, the Albion Highway District, the Albion Telephone Company, and the City on establishing an Emergency Preparedness Plan. Winder reported Undersheriff George Warrell has information on a program called "City Watch" that might be helpful.

Rich Redman, from the Albion Telephone Company, reported he has the equipment and the manpower to help with any Emergency situation. Redman reported with the new fiber being installed, it is really important to call before digging, as you could take out the whole system if it is hit. Redman reported he will have his crew mark where the fiber is located on Monday.

Pat Field reported with the predicted warmer temperatures, possible new snow and rain, we need a Plan to help everyone in the City and Valley, and we want to do everything legally. Field reported from his house, he can see all the flow areas that need to be watched closely. Field reported it is the fifth (5th) Sunday of the month, and the adult meeting, at the LDS Church which starts at eleven (11:00) o'clock, will be addressing Emergency Preparedness. Field reported anyone interested is invited to attend, Field reported the importance of calling the Albion Telephone Company before digging will be announced.

Don Gunderson reported as the Water Master he follows State Laws, which states you will not put a backhoe or other equipment in any Creek, as this changes the natural flow causing man-made issues that you will be liable for. Gunderson reported the main area of problems is on Whitman St., and you can do what you want in your City delivery ditch. Gunderson reported at 1250 Road there are ice jams one (1") inch thick, and he has pictures to prove it. Gunderson reported on the Skaggs field, West of Whitman St. if it was requested a snow fence be put up, he (Gunderson) is sure they (Skaggs) would allow it. Gunderson reported the Whitman St. and West St. delivery ditch and culvert has not been maintained, and when the water starts flowing, it will be in or over the channel. Gunderson reported at Whitman St. and West St. a new culvert needs to be installed, as the current culvert is too small to handle the flow. Gunderson reported this work needs to be done in the spring or fall, but the channels and delivery ditch needs to be cleaned out. Gunderson reported a new larger culvert was put in at 900 S. Road, and it has helped.

Shane Ramsey, Albion Fire Chief, reported the Albion Fire Department is here to help the community anyway it can. Ramsey suggested setting up a workspace for an Emergency Command Center, and reported the Fire Department Building can be used

as an Emergency Command Center if needed. Ramsey reported the Fire Department also has a backup generator, and radios that can be used. Ramsey reported a coordinated effort is needed, and the best way to put this into place is to call 911 first. The 911 system alerts all those needing to respond, and is more efficient than calling an individual person. Ramsey reported calling 911 first really needs to be emphasized.

Mayor Sharon Hardy-Mills reported we need to decide as a group when to declare an Emergency, because we only have seven (7) days for the first response. The Mayor suggested talking to our neighbors, and asking them to watch the channels and ditches, and if a problem is noticed, to call 911. A Notice could be put on the City Website, a Mass Text could be sent out, and word of mouth works also. A Waiver Form will be put together for property owners to sign, allowing cleaning out the delivery ditch on their property.

Susie Winder suggested putting a bright colored Notice in the Billings as the messages, in the box, on the Billings does not always get read.

Susie Winder and Anna-Marie Davis told the Clerk they are willing to help with the Notice if needed, such as cutting, folding, and stuffing.

Mayor Sharon Hardy-Mills reported she will put together a Notice to be included in the Billings, and she will contact Undersheriff George Warrell about another Meeting date.

Mayor Sharon Hardy-Mills thanked everyone, in attendance, for taking time to come to the Meeting, and for the ideas and information they provided. The Mayor reported she will let them all know when and where the next Meeting with Undersheriff George Warrell will be held.

The Emergency Preparedness for Possible Flooding Meeting ended at 4:20 p.m.

Sharon Hardy-Mills, Mayor

Mary Yeaman, City Clerk-Treasurer