

**ALBION CITY COUNCIL MEETING
MINUTES JANUARY 7, 2020.**

CALL TO ORDER – The meeting was called to order at 7:02 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance led by Councilperson Chad Manderscheid.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Zack Alexander, Councilpersons Dallan Doc Carlson, Kevin Lloyd, and Chad Manderscheid, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day.

OTHERS IN ATTENDANCE – John and Anna Marie Davis, Brad and Carla Woodrow, Matthew Hill, Jeff Poulsen, Carl Boden, Myron Wilson, Troy Mortensen, Mark and Janae Robinson, and Jess Miller.

APPROVAL OF MINUTES – Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council move to approve the December 3, 2019 Council Meeting Minutes as presented.

APPROVAL OF BILLS – Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve payment of the Bills as presented.

Mayor Isaac Loveland presented Councilperson Chad Manderscheid with a framed Certificate of Appreciation for his eight (8) years of service on the City Council, and thanked him for his time spent serving the citizens of Albion. Manderscheid received a round of applause.

SWEARING IN ELECTED OFFICIALS – City Clerk Mary Yeaman recited the Oath of Office to Mayor Isaac Loveland, who repeated the Oath of Office, swearing him in as the newly Elected Mayor. Clerk Yeaman had Mayor Loveland sign the Oath of Office, and presented him with a Certificate of Election. City Clerk Mary Yeaman recited the Oath of Office to Councilperson Dallan Doc Carlson and Brad Woodrow, who repeated the Oath of Office, swearing them in as the newly Elected Councilpersons. Clerk Yeaman had Councilperson Carlson and Councilperson Woodrow sign the Oath of Office, and presented them each with a Certificate of Election. The newly Elected Officials took their seats at the Council table.

SELECTION OF COUNCIL PRESIDENT – Councilperson Kevin Lloyd nominated current Council President Zack Alexander to continue serving as Council President. No other nominations were made.

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, current Council President Zack Alexander will continue to serve as Council President.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch was unable to attend tonight’s Council Meeting, but he turned in his Report.

Mayor Isaac Loveland read the Law Enforcement Report which includes the following: seven (7) Traffic Stops, which resulted in five (5) Verbal Warnings, and two (2) Citations, one (1) Traumatic Injuries (Specific), one (1) Structure Fire, one (1) Theft Under \$1,000, one (1) Damage to Property Over \$1,000, one (1) Motorist Assist, two (2) Hang Up Open Line/Prank Calls, four (4) Follow Ups, one (1) Suspicious Vehicle, two (2) Suspicious Incidents, one (1) Public Relations, one (1) Controlled Burn, and five (5) Civil Papers Served.

ANIMAL CONTROL REPORT –Bryan Day, from the Maintenance Department, told the Council he had nothing to report.

Mayor Isaac Loveland reported a deer was shot, with a Bow and Arrow, just past the Fire Station in the trees. The Sheriff was called, and a Deputy caught the guy. We have been told the guy was cited for trespassing, and shooting within the City Limits. The deer survived, as the Arrow went through without hitting any vitals.

GENERAL PUBLIC COMMENTS – The comments made are as follows: John Davis asked that the hole, on the corner by Phillip’s new house, be filled with gravel. It was reported that the Maintenance Department will take care of this.

BUSINESS ITEMS

2018-2019 AUDIT – JEFF POULSEN

Jeff Poulsen, from Poulsen Van Leuven & Catmull CPAs, presented the Mayor and Council with copies of the 2018-2019 Audit Report. Poulsen discussed the Charts in the back of the Report with the Mayor and Council. Poulsen reported the General Fund Revenue and Expenditures had dropped, and the Interest Income, from the investment in the Local Government Investment Pool (LGIP) earned a little over six thousand dollars (\$6,000). Poulsen reported the City has more cash they could move over to the State Pool Fund. Poulsen reported the Electric Fund Revenue has gone up, but the Expenditures were higher than the Revenue, by about forty thousand dollars (\$40,000). Poulsen reported the Electric Rates need to be looked at. Poulsen reported the Water Fund Revenue was down by ninety-five thousand dollars (95,000), because of paying off the Bond, making the City debt free, with the Expenditures up by twenty-five thousand dollars (\$25,000), because of Maintenance and installing new lines. Poulsen reported the Sewer Fund Revenue and Expenditures were both down, making a reserve of about one hundred twenty thousand dollars (\$120,000). The Sewer Fund is in good shape. Poulsen reported overall the City ended last year in the negative by eighty-two thousand dollars (\$82,000). Poulsen suggested the City prepare the Budget on a Spreadsheet, Fund by Fund, looking closely at the previous year. A Profit and Loss by

Class can also help show what Funds need attention. Breaking out Administration and Supplies, Maintenance, and Repairs more will also help. Poulsen told the Council he would be willing to come and help during the Budget Process. Poulsen reported the Local Government Investment Pool is paying more than CDs, which the City should consider taking advantage of. Poulsen thanked City Clerk Mary Yeaman for all of her help providing reports and information for the Audit, and reported she is doing a great job keeping things straight.

Mayor Isaac Loveland thanked Poulsen for his time preparing and presenting the 2018-2019 Audit Report.

Upon motion made by Alexander, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve and accept the 2018-2019 Audit Report as presented.

KELLER ASSOCIATES – TASK ORDER APPROVAL

Mayor Isaac Loveland presented the Council with copies of Task Order 1, and Task Order 2, provided by Matthew Hill, from Keller Associates, for their review. Task Order 1 is a monthly Fee of two hundred fifty dollars (\$250), and Task Oder.2 is a Time and Material charge.

Matthew Hill, from Keller Associates, reported if Bryan calls with questions, we will not be keeping track of minutes, this will be part of Task Order 1.

Council President Zack Alexander asked if this monthly Fee is a Retainer Fee, to which Matthew Hill responded Yes, for the first year. Alexander also asked if there is room to negotiate, and how much does the two hundred fifty dollars (\$250) cover, to which Hill reported the two hundred fifty (\$250) will be billed monthly, and this can be tracked through our Accounting Department. Hill suggested trying this for the first year to see how it goes.

Councilperson Brad Woodrow asked if Task Order 2 will be billed at Standard Rates, to which Matthew Hill reported Yes, according to the Classification of the Project. Hill also told the Council this saves you from sending out Request for Proposals (RFP's) for each Project.

Councilperson Kevin Lloyd reported he sees this as an advantage, we can now Budget for these Projects, making it a quicker process.

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve the Initial Agreement Task Order 1, paying Keller Associates a monthly Retainer Fee of two hundred fifty dollars (\$250).

Matthew Hill, from Keller Associates, reported Task Order 2 Time and Material will be charged for Proposals over two hundred fifty dollars (\$250). The City Mapping Project is an example of a Task Order 2 Time and Material Project.

Mayor Isaac Loveland presented the Council with a copy of the Fire Hydrant Line Extension Project Proposal. The cost of Engineering the Project is eighteen thousand dollars (\$18,000), and sixty to seventy thousand dollars (\$60,000 to \$70,000) for Construction. The area for the Project is small, with the Fire Hydrant along Highway 77. Matthew Hill, from Keller Associates, reported smaller Projects are usually more costly,

and this Project involves the Department of Environmental Quality (DEQ), the Idaho Transportation Department (ITD), and ATC Communications Fiber Optics. Mayor Isaac Loveland reported to the Council this Project is more expensive than he anticipated, and you, as the City Council, need to decide if this is the Project you want to do this year. The Mayor and Council agreed they like the breakout of the Project Task Order.

KELLER ASSOCIATES – DEQ GRANT APPLICATION

Mayor Isaac Loveland reported to the Council Keller Associates have prepared a DEQ Grant Application, to be submitted on behalf of the City, if the Council agrees to do so. The City would only be applying for a Grant, and if awarded to the City, the City would then decide if they want to accept the Grant.

Matthew Hill, from Keller Associates, reported DEQ will be deciding who receives the Grant sometime in May. Hill reported it is a good idea to apply for the Grant, even if you do not receive it or accept it, the Application gets the City's name out there. Hill told the Council the Grant could be used for the replacement of Wastewater Piping.

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve submitting the DEQ Grant Application.

Matthew Hill, from Keller Associates, reported to the Council USDA has a Search Grant available for Cities to conduct a Water Facility Study. A Water Facility Study is needed to qualify for USDA Grants, with Water Rates being included in the Study.

Mayor Isaac Loveland asked the City Clerk to include the USDA Search Grant on the February Agenda.

LAND APP ANNUAL REPORT

Mayor Isaac Loveland reported to the Council the City is required to submit an Annual Land App Report, and this Report is due January 31st of each year. The Mayor reported it is important for the City to follow all of DEQ Rules and Regulations, and avoid being fined. The Mayor reported Bryan has not prepared the Annual Land App Report, and asked Matthew Hill, from Keller Associates, what they would charge the City to help Bryan with the Annual Land App Report for this year.

Matthew Hill, from Keller Associates, reported they would charge two thousand dollars (\$2,000) to help Bryan with the Annual Land App Report.

Upon motion made by Carlson, seconded by Woodrow, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve Bryan working with Keller Associates on the Annual Land App Report, with the cost not to exceed two thousand dollars (\$2,000).

Mayor Isaac Loveland thanked Matthew Hill, from Keller Associates, for attending tonight's Council Meeting.

RAFT RIVER ELECTRIC

Mayor Isaac Loveland reported to the Council he and Council President Zack Alexander met with Raft River Electric and discussed the City receiving more transparent Billings. Carl Boden, from Raft River Electric, reported they can breakout the City's Billings, making it easier to see what the City is being charged for.

The Mayor also reported they asked Raft River Electric to check on the Water Tank charges.

Councilperson Dallan Doc Carlson asked Carl Boden why the City is experiencing so many power outages, to which Carl Boden replied, this time of year's weather is a major factor in power outages, and some power outages are scheduled for Maintenance.

Carl Boden, from Raft River Electric, reported to the Council they (RRE) can do System Checks every Spring and Fall, this lets you know if your System has any problem areas. Boden reported to check the City's whole System would take one (1) guy three (3) hours at sixty-five dollars (\$65) per hour.

Carl Boden, from Raft River Electric, reported System Boundaries were discussed during the Meeting with the Mayor and Council President, and he provided the Mayor and Council with a Map showing the City's Electrical System Boundaries, and Raft River Electric's System Boundaries. Boden reported the City's Boundaries are in blue.

A question was asked, are the Boundaries negotiable, to which Carl Boden replied, that would be a decision someone other than himself would need to make.

Carl Boden, from Raft River Electric, told the Council he brought Magnets, to be included in the City's Billings. The Magnets have the number to call in case of a power outage.

Carl Boden, from Raft River Electric, reported to the Council the 3S Net Meters are twelve (12) to sixteen (16) weeks out. Boden reported the other option would be to have the homeowner upgrade their home system, in order to use the 2S Net Meters the City already has in stock. The home system upgrade would cost the homeowner about two thousand dollars (\$2,000).

Mayor Isaac Loveland reported the City has not decided which way to handle this issue, but we will let you know once a decision is made. The Mayor reported in some ways he feels the homeowner should upgrade their home system in order to use the Net Meters the City has in stock, instead of having to buy more Net Meters. This issue will be discussed further by the Council before a decision is made.

Mayor Isaac Loveland thanked Carl Boden, from Raft River Electric, for attending tonight's Council Meeting, and presenting his information.

ELECTRIC CONNECTION FEE

Mayor Isaac Loveland reported to the Council the City currently charges a Fee of two thousand dollars (\$2,000) for a new Electric Connection. The Fee is for a standard 200-amp service, 100 feet or less from the structure. The Mayor reported the last new Electric Connection cost the City three thousand three hundred dollars (\$3,300). Our current Electric Connection Fee is not even close to covering the City's cost. The Mayor reported some places are more than 100 feet from the structure, and the size of the transformer makes a difference also. The Mayor reported he does not like raising Fees, but we need to figure out what is the best solution.

Councilperson Kevin Lloyd reported to the Council he does not like the practice of loosing money, or raising Fees, but we need to do something. Lloyd reported he feels a Fee needs to be set for a standard 200-amp service, and anything above and beyond that, the customer is responsible for.

Mayor Isaac Loveland reported we need to keep it simple and straight forward. A standard service needs to be clearly defined, and anything above the standard service also needs to be clearly defined, so the customer understands exactly what they are required to pay for.

It was suggested to raise the new Electric Connection Fee to two thousand five hundred dollars (\$2,500) for a standard service. The cost of any difference, from a standard service, will be added to the customers total.

City Attorney Kerry McMurray reported to the Council the proposed increase in the new Electric Connection Fee is more than five percent (5%), which requires a Public Hearing be held. McMurray reported to the Council he will prepare the Public Hearing Notice for publication.

The City Clerk was asked to include the Public Hearing on the February Agenda.

ASPHALT SYSTEMS, INC.

Jess Miller, from Asphalt Systems, Inc., reported to the Council he has Products that will help your roads. Miller reported he met with Councilperson Dallan Doc Carlson, on Saturday, and visited about his Products, and looked at the roads in town. Miller reported he has three (3) Products he would recommend for the City to use. The first Product is called GSB-88, which is a Gilsonite Sealer and Binder, that enhances, seals, and extends the life of asphalt. GSB-88 is used on roads from new to fair condition. Expected service life for a GSB-88 treatment should be 4-5 years. The second Product is PASS, which is a Polymer Asphalt Surface Sealer. Because of the polymer and rejuvenating properties in PASS, it can repair and seal roads that are to the point of needing to be replaced, showing signs of cracking, raveling, or more severe deterioration. Its unique polymer helps prevent future reflective cracking. It also doubles as a crack sealer, saving significant time and expense. Expected service life for a PASS treatment should be 6-8 years. The third Product is GSB Friction Seal, a one step process. Friction Seal can be used on older pavements to provide a more substantial seal. It is a "one step process", which means, it does not require the use of a chip spreader, trucks, rollers, or post-sweeping. It improves surface friction, and will not crack or delaminate. Expected service life for a Friction Seal treatment should be 6-8 years. Miller provided the Council with two (2) Options, using GSB-88. Option1: GSB-88, 1:1 w/1% Polymer added = \$3.64 per gallon, With a 24 ton load, we can get approx. 5,700 gallons on each load, Using a shot rate of .17, this would cover approximately 33,792 sq. yards, This translates into a "per yard cost" of =\$.614-a great value, 5,700 gallons, @ \$3.64/gal equals a Grand Total = \$20,748.00. Option 2: GSB-88, 2:1 w/1% Polymer added = \$4.52 per gallon, With a 24 ton load, we can get approx. 5,700 gallons on each load, Using a shot rate of .15, this would do approximately 36,608 sq. yards, This translates into a "per sq. yard cost" of = \$0.704 – a great value, 5,700 gallons, @ \$4.52/gal equals a Grand Total of \$25,772.00. Miller reported to the Council The above prices are "in place on ground", and include all: oil, freight and spreading. They are

based on a 24-ton tanker load, and using a spreader for a full day. Miller told the Council I am showing you the three (3) best options for your roads.

The question was asked, how long to do a mile of road, to which Miller replied, ten (10) minutes to shoot, and thirty (30) minutes to drive on it. Miller was also asked, could this be done this year, to which Miller replied Yes.

Jess Miller told the Council the roads need to be evaluated, then you can decide what Product to use. Miller also told the Council a five percent (5%) discount is offered in the month of June. Miller suggested the Mayor and Council go to Heyburn, and check out the road in front of the City Office going east to the railroad tracks, and the road in front of the Post Office going west to the old school. Miller told the Council all of their Products meet environmental standards.

Mayor Isaac Loveland thanked Jess Miller for attending tonight's Council Meeting and presenting his information.

COMPACTOR PURCHASE

Bryan Day, from the Maintenance Department, reported to the Council he would like to purchase a Compactor to use when filling potholes, and other Maintenance Projects. Day presented the Council Flyers on different Compactors that he is interested in. Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve the purchase of a Compactor, with the cost not to exceed seventeen hundred dollars (\$1,700).

DELIBERATE ON, AND ADOPT ORDINANCE NO. 2020-01-01 AMENDMENTS TO TITLE 7 CHAPTER 5 ALBION CODE SEWER SYSTEM REGULATIONS

City Attorney Kerry McMurray presented Ordinance NO. 2020-01-01 AN ORDINANCE OF THE CITY OF ALBION, CASSIA COUNTY, IDAHO, AMENDING ALBION CITY CODE TITLE 7, CHAPTER 5, AMENDING 7-5-5(E)(4) TO CORRECT SECTION FROM "14" TO "7-5-15"; AMENDING SECTION 7-5-8(B) TO SET FEES BY RESOLUTION OF THE COUNCIL; AMENDING 7-5-8(F) TO REPEAL ALL LANGUAGE ABOUT FEES AND INSPECTIONS AND PROVIDE FOR SETTING PERMIT FEES BY RESOLUTION OF THE CITY COUNCIL, WHICH FEES SHALL BE PAID FOR ISSUANCE OF A PERMIT; AMENDING SECTIONS 7-5-8(H), (I), (J), (N), (P), (Q), AND (R)(1) TO ADD CALRIFYING LANGUAGE; AMENDING SECTION 7-5-15 TO REPEAL SUBSECTION (B); TO RREPEAL PART OF SUBSECTION (C), TO PROVIDE CLARIFYING LANGUAGE IN SUBSECTIONS (D), (J); TO AMEND SUBSECTION (M) TO ADD CLARIFYING LANGUAGE; THEN TO CREATE A NEW SUBSECTION (N) REQUIRING APPLICANTS FOR NEW INSTALLATIONS TO HIRE QUALIFIED CONTRACTORS AND THAT APPLICANT BEAR ALL COSTS AND EXPENSES AND INDEMNIFY THE CITY FOR ANY LOSS OR DAMAGE; ADDING A NEW SUBSECTION (O) THAT APPLICANT PROVIDE INSURANCE COVERAGE NAMING THE CITY AND ITS REPRESENTATIVES AS ADDITIONAL INSURED; ADDING A NEW SUBSECTION (P) PROVIDING FOR INSPECTION OF A NEW CONNECTION BY A CITY EMPLOYEE OR REPRESENTATIVE; AMENDING SECTION 7-5-16 (A)

AND (D) TO CORRECT THE NAME OF THE SOUTH CENTRAL IDAHO PUBLIC HEALTH DISTRICT; AMENDING THE THIRD PARAGRAPH OF 7-5-17 TO STRIKE "OCCASIONED" AND ADD "INCURRED BY"; AND SETTING AN EFFECTIVE DATE for Council review and approval. City Attorney McMurray read all the changes made to Ordinance No. 2020-01-01 for the Council.

Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to waive the three (3) readings of Ordinance No. 2020-01-01.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to accept and adopt Ordinance No. 2020-01-01 AN ORDINANCE OF THE CITY OF ALBION, CASSIA COUNTY, IDAHO, AMENDING ALBION CITY CODE TITLE 7, CHAPTER 5, AMENDING 7-5-5(E)(4) TO CORRECT SECTION FROM "14" TO "7-5-15"; AMENDING SECTION 7-5-8(B) TO SET FEES BY RESOLUTION OF THE COUNCIL; AMENDING 7-5-8(F) TO REPEAL ALL LANGUAGE ABOUT FEES AND INSPECTIONS AND PROVIDE FOR SETTING PERMIT FEES BY RESOLUTION OF THE CITY COUNCIL, WHICH FEES SHALL BE PAID FOR ISSUANCE OF A PERMIT; AMENDING SECTIONS 7-5-8(H), (I), (J), (N), (P), (Q), AND (R)(1) TO ADD CLARIFYING LANGUAGE; AMENDING SECTION 7-5-15 TO REPEAL SUBSECTION (B); TO REPEAL PART OF SUBSECTION (C) TO PROVIDE CLARIFYING LANGUAGE IN SUBSECTIONS (D), (J); TO AMEND SUBSECTION (M) TO ADD CLARIFYING LANGUAGE; THEN TO CREATE A NEW SUBSECTION (N) REQUIRING APPLICANTS FOR NEW INSTALLATIONS TO HIRE QUALIFIED CONTRACTORS AND THAT APPLICANT BEAR ALL COSTS AND EXPENSES AND INDEMNIFY THE CITY FOR ANY LOSS OR DAMAGE; ADDING A NEW SUBSECTION (O) THAT APPLICANT PROVIDE INSURANCE COVERAGE NAMING THE CITY AND ITS REPRESENTATIVES AS ADDITIONAL INSURED; ADDING A NEW SUBSECTION (P) PROVIDING FOR INSPECTION OF A NEW CONNECTION BY A CITY EMPLOYEE OR REPRESENTATIVE; AMENDING SECTION 7-5-16 (A) AND (D) TO CORRECT THE NAME OF THE SOUTH CENTRAL IDAHO PUBLIC HEALTH DISTRICT; AMENDING THE THIRD PARAGRAPH OF 7-5-17 TO STRIKE "OCCASIONED" AND ADD "INCURRED BY"; AND SETTING AN EFFECTIVE DATE as presented.

NEW WATER/SEWER/ELECTRIC CONNECTION APPLICATION

City Attorney Kerry McMurray presented the New Water/Sewer/Electric Connection Application to the Council for their review and approval.

After a brief discussion by the Council, some verbiage changes were suggested for the New Water/Sewer/Electric Connection Application.

City Attorney Kerry McMurray reported to the Council he will make the requested verbiage changes.

Upon motion made by Woodrow, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve and accept the New Water/Sewer/Electric Connection Application, pending the requested verbiage changes being made.

INFORMATION FROM CITY OFFICIALS

The Mayor, City Council, City Clerk, City Attorney, and Maintenance Department had no information to present.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2880.00
Deric Bell – Deputy Clerk *	748.14
Bryan Day – Maintenance Department *	4234.50
Ravyn Buck – Maintenance Department *	2398.50
PERSI – Employer Remittance (12/16-12/31/19) *	1304.60
DL Evans Bank – EFTPS 941 Employer Remittance (Dec.19) *	2469.72
PERSI – Employer Remittance (01/01-01/15/20) *	927.71
Raft River Electric – Water Tank-45.18 / Service Work-285.00 *	330.18
SelectHealth – Insurance (February 2020) *	850.00
Southern Idaho Solid Waste – Garbage Fee *	20.00
State Tax Commission- 4 th Qtr. W/H *	421.00
A.M.I. Supply, Inc. – Tools/Supplies	136.80
Ace Hardware – Maintenance Supplies	84.39
ATC Communications – Phone, Fax, Internet, & Lift Station	565.67
Bonneville Power Administration – Transmission/Power (Dec.19)	17987.00
Carquest of Burley – Vehicle Maintenance	151.36
Creekside Store – Maintenance Fuel (Jan. 20)	411.28
Energy Management Corp. – Generator Rental (2 nd Outage)	450.00
Ferguson Waterworks – Compactor	1542.94
Franklin Building Supply – Supplies	28.98
Haun’s Hardware – Supplies	71.64
Idaho Consumer-Owned Utilities – 2020 Dues/2020 Assess.	1059.58
Kerry McMurray – Legal Services (Jan. 20)	1164.50
Lamont Young – Back-Up Operator Fee (Jan. 20)	300.00
Magic Valley Labs – Water Test	18.00
Metropolitan Compounds, Inc. – Slickster/Deicer/Freight	285.65
NAPA Auto Parts – Mirror (94 Chevy)	56.49
O’Reilly – Vehicle Maintenance	181.28
Poulsen Van Leuven & Catmull CPAs – 2018-2019 Audit	5600.00
Productivity Plus – Snow Plow Repair	30.16
Schow’s Truck Center – Tie Down D-Rings (94 Chevy)	19.48
The Book Store & Office Supply, Inc. – W-2s, W-3, Env., C. Paper	78.49
The Times News – Ordinance No. 2020-01-1/ Public Hearing	119.04
UAMPS – General A&G Expenses	50.51
VISA - #1475 M. Yeaman Jan. 2020 Statement	681.34
VISA - #3522 B. Day Jan. 2020 Statement	<u>73.67</u>
TOTAL	\$49,432.60

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 9:56 p.m., motion was made by Alexander to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(b) regarding personnel issues. The motion was seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 10:13 p.m. Upon motion made by Lloyd, seconded by Woodrow, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to increase the City Clerk's Monthly Salary from \$2756.82 to \$2880.00.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Alexander, seconded by Woodrow, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye. Adjournment was at 10:16 p.m.

Isaac Loveland, Mayor

Mary Yeaman, City Clerk-Treasurer