

**ALBION CITY COUNCIL MEETING
MINUTES FEBRUARY 7, 2017.**

CALL TO ORDER – The meeting was called to order at 8:03 p.m. in the Albion Civic Center by Mayor Sharon Hardy-Mills.

OPENING CEREMONIES – The Pledge of Allegiance was led by Mayor Hardy-Mills.

ROLL CALL – Present: Mayor Sharon Hardy-Mills, Council President Chad Manderscheid, Councilpersons Zack Alexander, Mike Gailey, and Isaac Loveland, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Shawn Burton.

OTHERS IN ATTENDANCE – Kris Wenslawski, Steve Noriyuki, Undersheriff George Warrell, Resident Deputy Jason Lynch, Abby Dayley, Mary Lynne Bristol, Deputy Clerk Sharity Parish, Troy Mortensen, and Dave and Brandi Perry.

APPROVAL OF MINUTES – Upon motion made by Alexander, seconded by Loveland, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, and Loveland-aye, with Manderscheid recusing himself, the Council moved to approve the Minutes of the January 10, 2017 Council Meeting, and the Minutes of the January 28, 2017 Special Meeting as presented.

APPROVAL OF BILLS – Upon motion made by Alexander, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approved payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch reported to the Council for the month of January he responded to one (1) Domestic Call, did one (1) Person Check, responded to one (1) Animal Complaint, had two (2) Traffic Stops, resulting in two (2) Verbal Warnings, served two (2) Civil Papers, and participated in one (1) Public Relations.

ANIMAL CONTROL REPORT – Shawn Burton, from the Maintenance Department, reported to the Council there is deer in town with a broken leg, and he called Fish and Game about it, and they said to let nature take its course. Burton told the Council he had nothing else to report.

CITIZEN'S ISSUES

UNDERSHERIFF GEORGE WARRELL

Undersheriff George Warrell reported to the Council the County is putting together an All Hazard Mitigation Plan, which should be done by March. Warrell reported the Culvert Replacement at West and Whitman St. could be included in the All Hazard Mitigation

Plan for Funding, if it is submitted in time. Warrell reported that Raft River is causing severe flooding, and Interstate 84 is closed at Raft River because there is two feet (2') of water over the Interstate. Warrell reported a trailer park at Murtaugh is underwater, along with flooding here in Albion, Malta, and the Burley area. Warrell told the Council twenty-five thousand (25,000) sand bags have been given out so far, and the County has ordered fourteen thousand (14,000) more. Warrell reported people need to protect their properties, and communities are doing well helping each other. Warrell reported it is good for each community to put together a List of Resources, not just for themselves, but for helping other communities as well.

Mayor Sharon Hardy-Mills thanked Undersheriff George Warrell for attending tonight's Council Meeting, and sharing his information. The Mayor reported the response for flooding here in Albion was super. Families came to help, along with the Fire Department, ATC Communications, the Albion Highway District, the QRU, the Albion Young Men/Scouts, and many Individual Citizens. Backhoes were used, as well as pickups used for hauling, and placing sand bags that were filled by many volunteers, including several families. The Mayor reported it was amazing to see the response from everyone.

GENERAL PUBLIC COMMENTS – 10 MINUTES TOTAL

The general tenor of the comments made is as follows – Kris Wenslawski reported to the Council the culvert west of her property has a smashed end, and she is wondering if the Council would replace it or if it could be repaired. Wenslawski reported a previous Council talked about putting in a new culvert at the corner to the east of her property, in hopes to redirect the flow of water, but this was never done.

The Mayor told Wenslawski she will have Shawn Burton, from the Maintenance Department, check the culvert to see if the end can be cut off or if it needs to be replaced.

Shawn Burton, from the Maintenance Department, told the Mayor he thinks the culvert is long enough to be cut off, but he will check it to see what needs to be done.

Abby Dayley, from the Albion QRU, reported to the Council they are looking for a new home to house the QRU Vehicle and Equipment. Dayley reported they have been asked to vacate the Bay at the Fire Station. Dayley asked if the City has any property that could be used to build a Building for the Albion QRU. Dayley reported they need a controlled environment for the Equipment to be stored in. Dayley reported to the Council she is checking into Grant Funding for the QRU.

The Mayor told Dayley she does not know of any property the City would have to build a Building on. The Mayor suggested the QRU check with the Albion Highway District about the Bay on the east end of their Building. It was also suggested to Dayley to contact Woody and Sandy Anderson about the property to the south of the City Office. Mayor Sharon Hardy-Mills thanked Wenslawski and Dayley for coming to the Council Meeting and bringing these issues for discussion.

AGENDA BUSINESS ITEMS

NEW MAINTENANCE SHOP UPDATE

Steve Noriyuki, Maintenance Shop Project Manager, reported to the Mayor and Council the Building Permit has been purchased, the Concrete Plans are ready to go out for Bids, the Request for Bids is ready to be published, if no changes are needed, and the gravel has been ordered. Noriyuki reported a laser was used at the Building site to determine the best height of the Building, and as soon as weather permits, the gravel will be delivered, leveled out, and plate compacted. Noriyuki asked City Attorney Kerry McMurray to review the Request for Bids, and make any needed changes, so it can be published as soon as possible. Noriyuki reported to the Council he has a Bidders List of Public Work Contractors, and he will contact at least twelve (12) Public Works Contractors to Bid on the Maintenance Shop Project. The Concrete Plans will be checked out, or can be reviewed at the City Office.

Upon motion made by Manderscheid, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve publishing the Request for Bids on February 16, 2017.

WEST ST. CULVERT UPDATE

Shawn Burton, from the Maintenance Department, reported to the Council he spoke with Ivan McCracken, from J-U-B Engineers, who said the West St. Culvert Project will be put out for Bid by the next Council Meeting, which is March 7, 2017.

BPA ENERGY PROGRAM UPDATE

Mayor Sharon Hardy-Mills reported to the Council the LED Light Bulbs are here, and are being handed out to the residents. Some residents have commented that they have never used LED Light Bulbs, and are anxious to try them.

ALBION VALLEY RECREATION DISTRICT UPDATE

Councilperson Isaac Loveland reported to the Council the Albion Valley Recreation District Committee met tonight, before the Council Meeting, They set a working meeting for Tuesday, February 21, 2017 to discuss setting boundaries for the Recreation District.

SPECIAL MEETING – EMERGENCY PREPAREDNESS FOR POSSIBLE FLOODING UPDATE

Mayor Sharon Hardy-Mills reported to the Council Albion, Declo, and Jackson is not part of a Flood District. The advantage of being part of a Flood District is there is funding opportunities to help with repairs when needed. The Mayor reported several people attended the Emergency Preparedness meeting including the Fire Department, QRU, ATC Communications, the Highway District, and several residents of the City. Resources available within the City were discussed, and contact information was shared. Mayor Hardy-Mills reported Declo maybe going to join the Oakley Flood District, and Albion could possibly join the Raft River Flood District. The Mayor reported the

decision of which Flood District to join is ultimately up to the Director of the Idaho Department of Water Resources (IDWR). The Mayor reported the City may want to look into this further, and decide who they would like to be the Sub-District Director. The Mayor asked the Council for their opinion on whether to pursue joining the Raft River Flood District, to which the Council replied No, they do not want to pursue this issue at this time.

SET HEARING DATE FOR PROPERTY VACATE REQUEST

City Attorney Kerry McMurray reported to the Council the required information to set a Hearing Date for the Property Vacate Request has been received. McMurray reported the Council needs to decide on a date for a Public Hearing, Publish a Hearing Notice, and Mail Notices of the Hearing to the surrounding Property Owners, and send a Billing to the requesting Property Owner, which must be paid before the Public Hearing is held. Upon motion made by Loveland, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to hold the Public Hearing for the Property Vacate Request on March 7, 2017, the next scheduled Council Meeting.

RE-CONNECT FEES

Mayor Sharon Hardy-Mills reported to the Council Re-Connect Fees need to be established. The Mayor asked the Council for their thoughts on Re-Connect Fees. Councilperson Isaac Loveland reported to the Council he feels more homework on this issue needs to be done before further discussion or a decision is made. Loveland suggested addressing this issue in a couple of months, as this will allow time for research to be done. Loveland also suggested including Re-Connect Fees for all services, Electric, Water, and Sewer.

Councilperson Mike Gailey reported to the Council he agrees with Councilperson Loveland. Gailey reported we talk about this issue, but never get anywhere. Gailey said this is an important issue, and needs to be addressed correctly.

Mayor Sharon Hardy-Mills asked Councilpersons Loveland and Gailey to research Re-Connect Fees, and come prepared to present their finding to the Council at the May Council Meeting. The Mayor asked the Clerk to include Re-Connect Fees as a Business Item on the May Agenda.

SURPLUS EQUIPMENT

Shawn Burton, from the Maintenance Department, reported to the Council he has been going through stuff at the Shop that is no longer useful. Burton reported there are an Auger, a Crack Sealer, and a Jetting Machine. Burton reported he would like to declare these items surplus, and sell them for parts or salvage.

City Attorney Kerry McMurray reported to the Council in order to declare these items surplus, the City's Policy needs to be followed, and a value needs to be established for each item.

Mayor Sharon Hardy-Mills asked the Clerk to include this issue as a Business Item on the March Agenda.

COUNCIL GOALS REVIEW

Mayor Sharon Hardy-Mills reviewed the List of Goals with the Council. The Mayor reported the Flood/Emergency Plan is being worked on, the Maintenance Shop is moving forward, and the West St. Culvert Project is almost ready to be put out for Bid.

Shawn Burton, from the Maintenance Department, reported to the Council the road at Main St. and Whitman St. is washing away. Burton suggested concreting the road for a designated drainage for future Flood water. Burton reported he will put some numbers together.

DELINQUENT ACCOUNTS REVIEW

Mayor Sharon Hardy-Mills reviewed the Delinquent Account Listing with the Council. Councilperson Mike Gailey asked if payment has been received from the two (2) accounts that usually pay some each month, to which the Clerk reported, No, payment was not received last month on these two (2) accounts.

INFORMATION FROM CITY OFFICIALS

City Clerk Mary Yeaman reported to the Council DL Evans Bank asked if the City would be interested in Online Banking. The Clerk reported to the Council she is concerned about the security of Online Banking.

After a brief discussion by the Council, they agreed they want the Clerk to try Online Banking.

City Clerk Mary Yeaman reported to the Council R.B. Higgins would like to have a Hunter Safety Class in the Civic Center March 14th, 15th, 16th, and 17th from 6:00 to 9:00 p.m.

After a brief discussion, the Council agreed to allow a Hunter Safety Class in the Civic Center on March 14th, 15th, 16th, and 17th from 6:00 to 9:00 p.m.

Councilperson Isaac Loveland reported to the Council he would like to have a Park Fund, as a separate line item on the Budget, and be accounted for separately. Loveland reported this will help the Council know if the Park Reservations and Usage is breaking even or costing the City money.

Mayor Sharon Hardy-Mills reported to the Council she received a Letter from BPA which informed the City IDEA will have a rate increase of five hundred twenty (\$520) dollars per month. The Mayor reported this figures to be a fourteen cents (\$014) increase per customer. The Mayor asked the Council if they want to pass on the increase or if they want to wait.

After a brief discussion, the Council agreed to wait on passing on the increase for now.

PRESENTATION OF BILLS

Mayor and Council Salaries *	190.00
Salaries – Maintenance-3673.92/Clerk-2748.66 *	6422.58
Sharity Parish – Deputy Clerk *	992.89
Jeremiah Wood – Maintenance Helper *	648.00
PERSI – Employer Remittance (01/16-01/30/17) *	771.63
DL Evans Bank – EFTPS 941 Employer Remittance (Jan. 2017) *	1826.28
PERSI – Employer Remittance (02/01-02/15/17) *	778.73
SelectHealth – Insurance (March 2017) *	1317.00
State Insurance Fund – 2017 Workman’s Comp Insurance *	2571.00
Ace Hardware – Maintenance Supplies	
ATC Communications – Phone, Fax, Internet, & Lift Station	418.63
Bonneville Power Administration – Transmission/Power (Jan 17)	22551.00
Creekside Store – Maintenance Fuel (February 2017)	
Fastenal Company – Maintenance Supplies (Cold Patch)	
Gem State Dairy Supply – Chlorine	171.00
J-U-B Engineers – Culvert Project	2090.03
Kerry McMurray – February 2017 Legal Services	926.50
Magic Valley Labs – Water Tests	16.00
SA-SO – Dog Tags/Links	109.88
UAMPS – General A&G Expenses	
VISA - #7977 S. Burton Feb. 17 Stmt. (Cell Phones/L. Sweeper)	<u>283.72</u>
TOTAL	42,084.87

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Manderscheid, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye. Adjournment was at 9:45 p.m.

Sharon Hardy-Mills, Mayor

Mary Yeaman, City Clerk-Treasurer