

**ALBION CITY COUNCIL MEETING
MINUTES FEBRUARY 4, 2020.**

CALL TO ORDER – The meeting was called to order at 7:03 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance led by Councilperson Brad Woodrow.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Zack Alexander, Councilpersons Dallon Doc Carlson, Kevin Lloyd, and Brad Woodrow, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day.

OTHERS IN ATTENDANCE – John Davis, Adelmo Maestas, Nathan Davis, Resident Deputy Jason Lynch, Mary Lynne Bristol, and Myron Wilson.

APPROVAL OF MINUTES – Upon motion made by Alexander, seconded by Carlson, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve the January 7, 2020 Council Meeting Minutes as presented.

APPROVAL OF BILLS – Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch reported to the Council for the month of January there were seventy-eight (78) Traffic Stops, which resulted in thirty-seven (37) Verbal Warnings, and forty-one (41) Citations. Lynch also reported two (2) 911 Hang Up Open Line/Prank Calls, one (1) Controlled Burn, one (1) Civil Paper Service, and two (2) VIN Inspections. Deputy Lynch asked the Council if they had any questions, there were none. Mayor Isaac Loveland thanked Deputy Lynch for his Report.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, told the Council he had nothing to report.

GENERAL PUBLIC COMMENTS – The comments made are as follows: Nathan Davis introduced himself, and reported he and his wife recently purchased the home west of ATC Communications. The Mayor and Council welcomed the Davis's to the City. Adelmo Maestas told the Council he is worried about College Creek flooding, and asked if the Creek has been cleaned out, to which the Mayor reported it looks like someone might have cleaned some debris out the Creek. The Mayor reported in order for the City to clean out the Creek, it requires the City obtaining Permits from the Army Corp of Engineers, and the Department of Water Resources. The Mayor thanked Maestas for bringing the issue to his attention. The Mayor asked Bryan to check the City ditches to see how they look.

BUSINESS ITEMS

PUBLIC HEARING – PROPOSAL TO INCREASE ELECTRICAL CONNECTION FEES

Mayor Isaac Loveland opened the Public Hearing on the Proposal to Increase Electrical Connection Fees, reporting the current Connection Fee is two thousand dollars (\$2,000), and the Proposed Connection Fee will be two thousand five hundred dollars (\$2,500) for a Standard Electrical Connection, and if the actual Connection Fees exceed the base rate, any additional fees or charges incurred in making the connection to the Albion City Electrical Distribution System shall be the responsibility of the electric services' customer, to be paid by that customer, less than one hundred feet (100'). Councilperson Kevin Lloyd reported the Proposed Increase is simply to cover costs only.

Mayor Isaac Loveland asked those wishing to make comments, to please come to the Podium, State your first and last Name, and Address for the record. No Public Comments were made. The Mayor asked the Council if they have any further comments, there were none.

Upon motion made by Lloyd, seconded by Woodrow, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve increasing the Electrical Connection Fee to two thousand five hundred dollars (\$2,500), and if the actual Connection Fees exceed the base rate, any additional fees or charges incurred in making the connection to the Albion City Electrical Distribution System shall be the responsibility of the electric services' customer, to be paid by that customer.

REVIEW, CONSIDER, AND EXECUTE ORDINANCE NO. 2020-02-01 AMENDING ELECTRICAL REGULATIONS, CONNECTION FEES, AND LEVEL PAYMENTS

City Attorney Kerry McMurray presented Ordinance NO. 2020-02-01 AN ORDINANCE OF THE CITY OF ALBION, CASSIA COUNTY, IDAHO, AMENDING ALBION CITY CODE TITLE 4, CHAPTER 5, SECTION 4, SUBSECTION C REGARDING HOOK UP FEES, BY CHANGING THE TERM "HOOK UP" TO "CONNECTION" AND ESTABLISHING A BASE RATE FOR STANDARD CONNECTIONS WITH ALL OTHER CONNECTION FEES AND COSTS BEING THE RESPONSIBILITY OF CUSTOMER; AND AMENDING SUBSECTION "F" OF THE SAME TITLE, CHAPTER AND SECTION TO CLARIFY REGULATIONS OF THE LEVEL PAYMENT POLICY REGARDING ELIGIBILITY, TERMINATION, REVIEW OF ACCOUNTS AND ALTERATION OF TERMS WITHIN THIRTY DAYS WRITTEN NOTICE TO CUSTOMER; A SEVERABILITY CLAUSE; REPEALING OR RESCINDING ALL ALBION CITY CODE PROVISIONS IN CONFLICT WITH THIS ORDINANCE; AND SETTING AN EFFECTIVE DATE to the Council for review and approval. City Attorney McMurray read all the changes made by Ordinance No. 2020-02-01

Upon motion made by Carlson, seconded by Lloyd, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to waive the three (3) Readings of Ordinance No. 2020-02-01, pursuant to Idaho Code 50-902.

Upon motion made by Carlson, seconded by Alexander, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to execute and adopt Ordinance No. 2020-02-01 AN ORDINANCE OF THE CITY OF ALBION, CASSIA COUNTY, IDAHO, AMENDING ALBION CITY CODE TITLE 4, CHAPTER 5, SECTION 4, SUBSECTION C REGARDING HOOK UP FEES; BY CHANGING THE TERM "HOOK UP" TO "CONNECTION" AND ESTABLISHING A BASE RATE FOR STANDARD CONNECTIONS, WITH ALL OTHER CONNECTION FEES AND COSTS BEING THE RESPONSIBILITY OF CUSTOMER; AND AMENDING SUBSECTION "F" OF THE SAME TITLE, CHAPTER AND SECTION TO CLARIFY REGULATIONS OF THE LEVEL PAYMENT POLICY REGARDING ELIGIBILITY, TERMINATION, REVIEW OF ACCOUNTS AND ALTERATION OF TERMS WITH THIRTY DAYS WRITTEN NOTICE TO CUSTOMER; A SEVERABILITY CLAUSE; REPEALING OR RESCINDING ALL ALBION CITY CODE PROVISIONS IN CONFLICT WITH THIS ORDINANCE; AND SETTING AN EFFECTIVE DATE as presented.

USDA SEARCH GRANT – KELLER ASSOCIATES

Mayor Isaac Loveland reported to the Council he would like approval to apply for a USDA Search Grant. The Mayor reported Keller Associates told him USDA has money for Grants every year, with the Grants being one hundred percent (100%) funded, and can be used for Studies on the City's Water and Sewer Systems. The Mayor reported he will get the information for the USDA Search Grant from Keller Associates, then he will put the Application together.

Upon motion made by Lloyd, seconded by Woodrow, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve the Mayor submitting an Application for a USDA Search Grant.

INVESTING WATER AND SEWER CD'S IN THE LOCAL GOVERNMENT INVESTMENT POOL

Mayor Isaac Loveland reported to the Council he would like to invest the money in the Water and Sewer CD's in the Local Government Investment Pool (LGIP). The Mayor reported between the two (2) CD's there is forty-two thousand dollars (\$42,000). The CD's were originally set up to guarantee the Water and Sewer Bonds payments. The Bonds have paid off, and the Mayor reported the City will get a better return on the money if it is invested in the LGIP. Last year the interest earned on the CD's was a little over four hundred dollars (\$400).

Councilperson Kevin Lloyd reported he feels investing all excess City funds in the LGIP is a good idea.

Councilperson Brad Woodrow asked about the liquidity of the LGIP, to which he was told there is a two (2) to three (3) day turn around on the funds with no penalty.

Council President Zack Alexander reported he feels investing more funds into the LGIP is a good idea, but he feels it best, to leave some funds in the Bank as well. Alexander suggested investing a total of one hundred fifty-three thousand dollars (\$153,000) in the LGIP from the Campus Fund, then when the CD's mature, putting that forty-two thousand dollars (\$42,000) back into the Campus Fund.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council approved moving one hundred fifty-three thousand dollars (\$153,000) from the Campus Fund into the Local Government Investment Pool (LGIP) now, and when the two CD's mature, putting that forty-two thousand dollars (\$42,000) back into the Campus Fund.

CTAC FREIGHT ROUTE STUDY FEE

Mayor Isaac Loveland reported to the Council the County Transportation Commission is conducting a Freight Route Study, for the one hundred twenty-nine thousand pounds (129,000 lb.) Truck weight loads. The County is requesting all entities included in the CTAC Plan, which includes Cities, and Highway Districts within the County, contribute to the cost of the Freight Route Study. The Mayor reported the City's portion would be five hundred dollars (\$500), which he feels should only be paid if absolutely necessary, as the City does not have any Freight Routes. The Mayor reported most State Highways are getting approved for the increased weight loads, and maybe sometime Highway 77, through Albion, will be included. The Mayor asked for Council approval to pay the five hundred dollars (\$500), for the Freight Route Study at his discretion. City Attorney Kerry McMurray reported to the Council the Freight Route Study is a County wide deal, and there was a big push in the Meeting, but who knows if anyone has done anything at this point.

Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve the Mayor paying five hundred dollars (\$500), at his discretion, for the CTAC Freight Route Study.

COMPREHENSIVE PLAN UPDATE

Mayor Isaac Loveland reported to the Council he provided them each a copy of the City's current Comprehensive Plan, and asked that they review it. The Mayor reported he would like the Council to decide where they would like to see the City in the future. The Mayor suggested the Council talk to the citizens, and see what ideas they have for the City's future also.

City Attorney Kerry McMurray reported every Entity is required to have a Comprehensive Plan, outlining where you want the City to be in the future. McMurray reported it is important to make sure any changes, to the Comprehensive Plan, co-inside with the City's Ordinances. City Attorney McMurray reported all Comprehensive Plans include a Buffer Zone Plan, which is where the City plans to grow. Cities tell the County what they would like to see done, as far as growth, and the City and County work together, and negotiate, to make the best decision for both entities. This is what the Law says.

Mayor Isaac Loveland reported he is going to put together a Survey, to be sent to the residents of the City, and it will be put on the City's Website, requesting their input as to what they would like to see happen, in the future, for the City. Mayor Loveland reported he wants to work on updating the Comprehensive Plan the next couple of months during the Council Meetings.

INFORMATION FROM CITY OFFICIALS

Councilperson Kevin Lloyd reported the bleachers need to be moved off the Park.

Councilperson Dallan Doc Carlson reported Jess Miller, from Asphalt Systems, Inc, came and measured the Roads, and will give the City costs on repairing the City Roads, with the products he discussed at the last Council Meeting.

Mayor Isaac Loveland reported the Internet will be hooked-up in the Civic Center. The Mayor also reported the City is working with ATC Communications, to make changes to the City's Phone System, that will hopefully lower the monthly Billing.

Mayor Isaac Loveland reported the Annual Land App Report was filed on time with the Department of Environmental Quality (DEQ).

Mayor Isaac Loveland asked the Clerk to include Getting Well #3 Online – Keller Associates, on next month's Agenda.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2880.00
Deric Bell – Deputy Clerk *	630.00
Bryan Day – Maintenance Department *	4000.50
Ravyn Buck – Maintenance Department *	1917.50
PERSI – Employer Remittance (01/16-01/31-20) *	1356.87
DL Evans Bank – EFTPS 941 Employer Remittance (Jan. 20) *	2599.06
PERSI – Employer Remittance (02/01-02/15/20) *	874.58
Raft River Electric – Water Tank-45.18/Service Work-1732.90 *	1778.08
SelectHealth – Insurance (Mar. 20) *	850.00
Southern Idaho Solid Waste – Garbage Fee *	12.00
Norco, Inc. – Maintenance Supplies *	18.03
State Insurance Fund – Workman's Comp Annual Premium *	2893.00
ATC Communications – Phone, Internet, & Lift Station	398.41
Bonneville Power Administration – Transmission/Power (Jan.20)	17425.00
Creekside Store – Maintenance Fuel (Feb. 20)	344.62
Dad's Battery Store – Button Cell Batteries (4 ea.)	7.96
Ferguson Waterworks – Maintenance Supplies	192.00
Haun's Hardware – Maintenance Supplies	77.91
Keller Associates – Monthly Fee/Reuse Permit App.	2437.50
Kerry McMurray – Legal Services (Feb. 20)	1300.50
Lamont Young – Back-Up Operator Fee (Feb. 20)	300.00
Magic Valley Labs – Water Test	18.00
Metropolitan Compounds – Punch Degreaser & Deicer	286.05
Norco, Inc. – Safety Supplies	93.76

Novus – Pickup Windshield	194.85
O’Reilly – Maintenance Supplies	38.99
Platt – Welder Repair Parts	143.65
Road Work Ahead – Scraper Blade/Skid Shoes/Deflector Kit	366.94
The Book Store & Office Supply, Inc. – Office Supplies	45.23
The Times News - Ordinance No. 2020-02-01 Publication	55.56
UAMPS – General A&G Exp./ESG Travel Exp.	51.62
VISA - #1475 M. Yeaman Feb. 20 Statement	238.54
VISA - # 3522 B. Day Feb. 20 Statement	7.20
Water District 140 – 2020 Annual Assessment	<u>212.98</u>

TOTAL \$45,746.89

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 8:05 p.m., motion was made by Lloyd to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(b) regarding personnel issues. The motion was seconded by Woodrow, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye.
Mayor Isaac Loveland asked the City Clerk to attend the Executive Session.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 8:20 p.m.
Upon motion made by Lloyd, seconded by Woodrow, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to take the matter under advisement.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Alexander, seconded by Lloyd, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye. Adjournment was at 8:21 p.m.

Isaac Loveland, Mayor

Mary Yeaman, City Clerk-Treasurer