

**ALBION CITY COUNCIL MEETING
MINUTES MARCH 1, 2022.**

CALL TO ORDER – The meeting was called to order at 7:00 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – The Pledge of Allegiance was led by Councilperson Dallan Carlson.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Kevin Lloyd, Councilpersons Dallan Doc Carlson, Wayne Winder and Brad Woodrow, Deputy Clerk Deric Bell and City Attorney Kerry McMurrary.

OTHERS IN ATTENDANCE – James Endres, Kathy Endres, Denise Clark, Tony Prescott, Leroy Robinson, Karla Robinson, John Davis, Troy Mortensen, Mathew Hill and Tyler Pratt.

APPROVAL OF MINUTES – Upon motion made by Carlson, seconded by Woodrow, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve the Minutes of the February 1, 2022 Council Meeting as presented.

APPROVAL OF BILLS – Upon motion made by Carlson, seconded by Lloyd, and unanimously carried, with the following vote: Carlson-aye Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – No Law Enforcement personnel were present for the meeting, but a report was given to the Mayor to be read for the meeting. It was reported: one (1) Fraud, one (1) animal complaint, ten (10) traffic stops, one (1) accident, one (1) follow up, one (1) dog bite, one (1) paper service, one (1) repo and one (1) SRO call.

ANIMAL CONTROL REPORT – No official report was given, however, it was noted that there have been several dog complaints.

CITIZENS ISSUES

Keller Associates reps, Mathew Hill and Tyler Pratt took a moment to let the Council and citizens know that the open house had concluded. There is a two-week public comment period for anybody wishing to make a statement. The forms to make a statement will be available at the City Office.

Troy Mortensen was present to discuss power installation for two homes being built. He felt that the REA quote was too high so he obtained bids from other companies. The quotes were nearly half the price of the quote from REA. Troy will proceed with one of

the other companies for the hook up. It was noted that the REA was ok with this. Troy asked the Council to take this information into consideration when looking over a contract with REA.

Karla Robinson was present to let the Council know that her personal property had been shot with paintballs. She said that one member of the group came forward and took responsibility. Karla was also concerned that someone might mistake the paintball gun for a real firearm and someone could get hurt. The Council recommended that she contact the police and file a report.

AGENDA BUSINESS ITEMS

MAINTENANCE JOB DESCRIPTION

Mayor Loveland said that the current description does not cover the scope of the actual job. He noted that other smaller cities are having similar problems. The Mayor feels that the actual job workload is accurate, however, the actual responsibilities might not be. It was suggested that City might move towards having certain jobs (i.e. installing water meters) contracted out. The Council feels that it is time to change our scope, description and title, possibly Public Works Director. It was suggested that the City review job descriptions from other small cities. Council Person Woodrow volunteered to do this review and report back to the Council.

PURCHASE AUTHORITY/EMERGENCY SPENDING

The Council reviewed the current policy for purchase/emergency spending. One idea was to change the policy to allow purchases as long as there was money in their budget, however, the Council felt that it was important to have oversight. There was discussion about having the Council member be able to authorize purchasing over their specialty. There was discussion over several different dollar amount thresholds. The Council settled on the Mayor being able to approve up to \$2,500, Mayor and Council Member (chosen by specialty) are able to approve up to \$7,500 and anything over that must go to the full council. Attorney McMurray will draft a resolution and it would be brought before the Council at a later date.

INTERACTION BETWEEN MAINTENANCE AND OFFICE

This item was tabled because changes made to the Maintenance Job Description and Scope could change how this is would work.

ROSE GARDEN

Attorney McMurray reported that the appraisal for the Rose Garden had been completed with an appraised value of \$25,385. McMurray told the Council that the next step was to declare intent to sell and set a minimum accepting bid. A motion to declare intent to sell and set a public hearing for the April 5, 2022 meeting was made with a

motion from Lloyd and a second from Winder. The vote was Lloyd-aye, Carlson-aye, Winder-aye and Woodrow-aye. The minimum bid was set at \$26,000 with a motion made by Lloyd and a second by Winder. The vote was Lloyd-aye, Carlson-aye, Winder-aye and Woodrow-aye. McMurray would communicate with Mayor/Office with needed information.

INFORMATION FROM CITY OFFICIALS

Council person Lloyd brought up the idea that any proceeds from the Rose Garden could be used to upgrade the bathrooms on the park.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	3024.00
Deric Bell – Deputy Clerk *	968.59
Colt Giles – Corrected Vacation Pay *	2609.55
David Hageman – Maintenance Department *	1584.00
PERSI – Employer remittance (02/16-02/28/22) *	1189.66
DL Evans Bank – EFTPS 941 Employer Remittance (Feb.22) *	2126.46
PERSI – Employer remittance (03/01-03/15/22) *	320.57
Raft River Electric – Water Tank *	45.13
SelectHealth – Insurance (Apr. 22) *	1019.00
Cassia County Tax Collector – Water Master Tax *	201.11
ICRMP – Insurance (2 nd Half of Annual Premium) *	4428.00
Norco – Cylinder Rental *	11.20
UAMPS – General A&G Expenses (Jan. 22) *	50.63
Ace Hardware – Maintenance Supplies	250.76
ATC Communications – Phone, Internet, Lift Station & Wells	492.24
Bonneville Power Administration – Transmission/Power (Feb.22)	22632.00
Creekside Store – Maintenance Fuel (Mar. 22)	90.53
David Hageman – Supplies Reimbursement	564.76
ETS – Email Licenses	28.50
Franklin Building supply – Quikrete Blacktop	176.90
Keller associates – Monthly Fee	270.00
Kerry McMurray – Legal Services (Mar. 22)	1139.00
Lamont Young – Back-Up Operator Fee (Mar.22)	300.00
Magic Valley Labs – Water Test	22.00
The Times News – Notice of Intent/Rose Garden	84.27
UAMPS – General A&G Expenses	50.63
VISA - #1475 M. Yeaman Mar. 22 Stmt. (Norton 360)	104.99
Water District 140 – 2022 Annual Assessment	172.75
Western Waste Services – Shop Dumpster	52.63
TOAL	\$45,709.86

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 8:29 p.m., motion was made by Winder to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(a) regarding hiring issues. The motion was seconded by Lloyd, and unanimously carried, with the following roll call vote: Lloyd-aye, Carlson-aye, Winder-aye, and Woodrow-aye.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 9:05 p.m. Upon motion made by Lloyd, seconded by Woodrow, and unanimously carried, with the following vote: Lloyd-aye, Carlson-aye, Winder-aye, and Woodrow-aye, the Council moved to take the matter under advisement.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Lloyd, seconded by Carlson, and unanimously carried, with the following vote: Lloyd-aye, Carlson-aye, Winder-aye and Woodrow-aye. Adjournment was at 9:05 p.m.

Isaac Loveland, Mayor

Deric Bell, Deputy Clerk