

**ALBION CITY COUNCIL MEETING
MINUTES APRIL 5, 2022.**

CALL TO ORDER – The meeting was called to order at 7:00 p.m. in the Albion Civic Center by Mayor Isaac Loveland. Mayor Loveland reported he has asked Council President Kevin Lloyd to conduct tonight’s Council Meeting, as he is losing his voice.

OPENING CEREMONIES – The Pledge of Allegiance was led by Councilperson Dallan Doc Carlson.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Kevin Lloyd, Councilpersons Dallan Doc Carlson, Wayne Winder, and Brad Woodrow, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department David Hageman.

OTHERS IN ATTENDANCE – Tony and Giselle Prescott, Resident Deputy Tanner Allred, Jason Lynch, Sandra Bosteder, and Troy Mortensen.

APPROVAL OF MINUTES – The Minutes for the March 1, 2022 Meeting were not available for approval.

APPROVAL OF BILLS – Upon motion made by Woodrow, seconded by Winder, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Jason Lynch, from the Sheriff’s Office, introduced Tanner Allred as the City’s new Resident Deputy.

Resident Deputy Tanner Allred reported for the month of March there were five (5) Traffic Stops, which resulted in three (3) Verbal Warnings, and two (2) Citations. Also reported was two (2) Damage Property Under \$1,000, one (1) Traffic All Other, two (2) 911 Hang Up/Open Line/Prank Calls, one (1) Dog-Stray, one (1) Dog Complaint, one (1) Controlled Burn, one (1) Cow Out, one (1) Civil Paper Service, and one (1) VIN Inspection.

ANIMAL CONTROL REPORT – No report was given.

CITIZEN’S ISSUES

Councilperson Brad Woodrow reported CheyAnne Spencer checked on removing some dead pine trees and stumps from the Rose Garden, and was given a Quote of four thousand five hundred dollars (\$4,500) from Tree Trouble.

Sandra Bosteder reported her brother, Kelly Mackley, owns the lot next to the Rose Garden, and is wanting to know what can be put on it. Bosteder reported they looked into a small doublewide, but the eaves will hang over too far. The property is zoned

commercial, but there is very little parking. Bosteder asked the Council if they have any options to consider.

No suggestions were made by the Council

Troy Mortensen reported there are several empty lots in town that need to be built on. We need to brainstorm on how to get these lots sold. We want to bring more people to Albion, as this will help improve our revenue. Mortensen suggested checking with Tony at the City of Heyburn, as they are continually growing.

AGENDA BUSINESS ITEMS

PUBLIC HEARING ON CITY'S DECLARATION OF INTENT TO CONVEY REAL PROPERTY – ROSE GARDEN

Mayor Isaac Loveland opened the Public Hearing and asked those making comments to please come to the podium, and state their name and address for the record.

Comments in favor of selling the Rose Garden Property were taken first. Sandra Bosteder, 1597 S. Highway 77 Malta, Idaho told the Council the Rose Garden is a great place to visit, it is peaceful, and a place to meditate. Bosteder said she is in favor of selling the property.

Neutral comments were taken next, there were none. Comments against selling the Rose Garden Property were taken last. No comments were made. Mayor Loveland closed the Public comment portion of the Hearing.

Mayor Isaac Loveland asked for comments from the Council. Council President Kevin Lloyd reported the Rose Garden Property has become a burden to the City, as far as upkeep, and should be sold as is. Lloyd suggested checking with the Thompson Family about keeping some of the items in the Rose Garden that may have sentimental value to them.

Councilperson Brad Woodrow agrees the Rose Garden Property is costing the City a lot in upkeep.

City Attorney Kerry McMurray reported a date and time for the Public Auction needs to be decided upon, so a Notice can be published, and a Deed for trade for money can be prepared.

Upon motion made by Lloyd, seconded by Woodrow, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to hold the Public Auction for the Rose Garden Property on May 3, 2022 at 6:00 p.m. in the Albion Civic Center. A set price for the Rose Garden Property is twenty-six thousand dollars (\$26,000).

City Attorney Kerry McMurray reported he will send the Notice of Public Auction to the newspaper for Publishing, and asked the Clerk to send a copy of the Notice to adjoining property owners.

Troy Mortensen suggested putting the Rose Garden Property on Zillow.

ADOPT RESOLUTION NO. 2022-01 TO ADOPT AMENDED POLICY REGARDING PURCHASING AUTHORITY

City Attorney Kerry McMurray presented Resolution No. 2022-01 A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, IDAHO, ADOPTING AN AMENDMENT TO THE CITY OF ALBION PERSONNEL POLICY, SECTION 9 "CITY OPERATIONS PURCHASING POLICY" AND SETTING AN EFFETIVE DATE for Council approval.

Upon motion made by Carlson, seconded by Winder, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve and adopt Resolution No. 2022-01 A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, IDAHO ADOPTING AN AMENDMENT TO THE CITY OF ALBION PERSONNEL POLICY, SECTION 9 "CITY OPERATIONS PURCHASING POLICY", AND SETTING AN EFFETIVE DATE as presented.

ADOPT AMENDED CITY PERSONNEL POLICY

City Attorney Kerry McMurray reported to the Council the City Personnel Policy was amended to include the changes made regarding the amended Purchasing Authority Policy.

Upon motion made by Woodrow, seconded by Lloyd, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve and adopt the amended Personnel Policy as presented, and approved the Mayor and Clerk signing the Policy.

RAFT RIVER ELECTRIC CONTRACT

Mayor Isaac Loveland asked the Council if they had a chance to review the draft Raft River Electric Contract, to which the Council replied yes. The Mayor reported we have waited a longtime for the Contract, and asked the Council for their thoughts.

The Council all agreed they were not happy with the additional one thousand dollars (\$1,000) a month retainer fee, on top of the Contract's yearly fee being doubled. This triples the cost for the City to have Raft River Electric maintain our system.

Mayor Loveland reported he is not sure if another Co-op would be willing to jump in and maintain our system, or if the City would need to hire their own electrician. The Mayor reported he is concerned about power outages, and getting services restored quickly, as the City does not have the equipment to deal with this issue. Another issue would be insurance, what coverage would be needed, and the cost.

Councilperson Wayne Winder asked about contracting with another City to maintain our system, maybe this could work.

Councilperson Dallan Doc Carlson reported we need to check and see what other options are available for the City.

Councilperson Wayne Winder suggested tabling this issue until we can research other options, and discuss them further.

City Attorney Kerry McMurray reported this is only a draft Contract, you need to make sure it fits the City's needs and finances.

Mayor Isaac Loveland asked City Attorney McMurray to contact ICRMP, and the State Insurance Fund about coverage and cost of Insurance for the City, if we had our own electricians.

Mayor Isaac Loveland reported he is going to set up a meeting with Raft River Electric, himself and Councilperson Brad Woodrow to discuss the draft Contract.

Council President Kevin Lloyd suggested asking Raft River Electric if they are really wanting to work with the City, by maintaining our system.

2022-2023 BUDGET

City Clerk Mary Yeaman reported to the Council she provided a printout of the last two (2) fiscal years Budgets for review. The Clerk reported the 2022-2023 Budget Hearing is set for August 2, 2022, and the proposed Budget needs to be published in July, in the newspaper, two (2) times before the Public Hearing.

INFORMATION FROM CITY OFFICIALS

Mayor Isaac Loveland reported to the Council the City has been approved for funding from the Local Highway Technical Assistance Council (LHTAC). The Grant funds awarded are for the Whitman St. Rehabilitation Project, and will be available beginning fiscal year October 1, 2022.

Mayor Isaac Loveland reported to the Council a decision needs to be made on how to use the ARPA funds received from the State. The City is required to submit a Report describing the Project and expenses by April 30, 2022. The City received twenty-nine thousand, six hundred eighty-three dollars and twenty-six cents (\$29,683.26) for tranche 1, and will receive up to sixty thousand dollars (\$60,000) in total ARPA funds. The Council discussed using the ARPA funds to purchase a Generator, building new Park Bathrooms, or installing a Sprinkler System in the Park. No Project was selected.

Troy Mortensen asked the Mayor about painting Crosswalks at intersections in town, to which the Mayor reported, the City was told they could not put crosswalks at the intersections across Highway 77.

City Attorney Kerry McMurray suggested talking to Jesse Barrus, from ITD, at the next Transportation Meeting about the crosswalks.

David Hageman, from the Maintenance Department, thanked the Council for the opportunity to work for the City, and reported he is really enjoying it.

PRESENTATION OF BILLS

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| Mayor and Council Salaries * | 1700.00 |
| Salaries – Clerk * | 3024.00 |
| Deric Bell – Deputy Clerk * | 468.77 |
| David Hageman – Maintenance Director * | 3696.00 |
| PERSI – Employer Remittance (03/15-03/31/22) * | 909.29 |

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| DL Evans Bank – EFTPS 941 Employer Remittance (Mar. 22) * | 1947.50 |
| PERSI – Employer Remittance (04/01-04/15/22) * | 658.57 |
| Raft River Electric – Water Tank * | 45.13 |
| SelectHealth – Insurance (May 22) * | 2289.00 |
| Norco – Cylinder Rental * | 13.02 |
| Idaho State Tax Commission – W/H Tax 1 st Qtr. * | 417.00 |
| Ace Hardware – Maintenance Supplies | 310.92 |
| ATC Communications – Phone, Internet, Lift Station, & Wells | 492.22 |
| Bonneville Power Administration – Transmission/Power (Mar 22) | 18037.00 |
| C.K. Window Cleaning, LLC – City Office/Civic Center | 190.00 |
| Catmull Plumbing Inc. – Relief Valve Replacement (Shop) | 193.99 |
| Creekside Store – Maintenance fuel (Apr. 22) | |
| ETS – Email Licenses | 28.50 |
| Ferguson Waterworks – Cold Patch | 499.29 |
| Idaho Rural Water Assoc. – Training for David (4 ea.) | 300.00 |
| Isaac Loveland – Reimburse for Phone Case (Maintenance) | 55.74 |
| Keller Associates – Monthly Fee | 240.00 |
| Keller Associates – WFPS | 1350.00 |
| Kerry McMurray – Legal Services (Apr. 22) | 1249.50 |
| Lamont Young – Back-Up Operator Fee (Apr. 22) | 300.00 |
| Magic Valley Labs – Water Test | 22.00 |
| Mary Yeaman – Reimburse for Copy Paper/Hanging Files | 74.80 |
| Standard Plumbing Supply Co. – Maintenance Supplies | 13.40 |
| The Times News – Notice of Public Auction | 85.05 |
| UAMPS – General A&G Expenses (Mar. 22) | 50.63 |
| VISA - #1475 M. Yeaman Apr. 22 Stmt. (QuickBooks Payroll) | 715.00 |
| Western Waste Services – Shop Dumpster | <u>53.97</u> |
| TOTAL | \$39,427.59 |

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Carlson, seconded by Winder, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye. Adjournment was at 8:28 p.m.

Isaac Loveland, Mayor

Mary Yeaman, City Clerk-Treasurer