

**ALBION CITY COUNCIL MEETING
MINUTES APRIL 4, 2023**

CALL TO ORDER – The meeting was called to order at 7:01 pm in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – The Pledge of Allegiance was led by Councilperson Winder.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Kevin Lloyd, Councilpersons Dallan Doc Carlson, Tyson Tolman & Wayne Winder, City Clerk-Treasurer Linda Hutchison, Deputy Clerk Deric Bell, Maintenance Director Brad Woodrow and City Attorney Kerry McMurray.

OTHERS IN ATTENDANCE – Giselle Prescott, Tony Prescott, John Davis, Lance Holman, and several members of the Cassia County Sheriff's department.

APPROVAL OF MINUTES- Upon motion made by Carlson, seconded by Winder, and unanimously carried, with the following vote: Lloyd-aye, Tolman-aye, Carlson-aye, Winder-aye, the Council moved to approve the Minutes of the March 7, 2023, Council Meeting.

APPROVAL OF BILLS – Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following vote. Lloyd-aye, Carlson-aye, Winder-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – March 2023 Report – (1) Fire Alarm (1) Damage to property under \$1,000.00, (6) Traffic Stops; with 5 citations' issued, (2) Traffic- All other, (2) Follow up checks, (2) Welfare Checks, (1) Sex Offender Registry.

ANIMAL CONTROL REPORT – No report given.

GENERAL PUBLIC COMMENTS/ CITIZEN'S ISSUES

No public comments were given.

PUBLIC HEARING ON ADMINISTRATIVE FEE FOR UTILITY ACCOUNTS AND CIVIC CENTER RENTAL FEE

Mayor Loveland opened the hearing at 7:03PM.
Resolution # 2023-02 – Raft River Electric Repayment Plan

Administrative fee for Utility Account Balances to be set at \$15.00 per month over a 4-month term.

Resolution # 2023-03 Civic Center Use & Reservation fee to be \$200.00 per day for non-residents and no charge for city residents.

Mayor reviewed the resolutions and asked for any comments for or against; No comments were given.

Motion to adopt Resolution 2023-02 instituting an administrative fee on utility account balances by Carlson; seconded by Lloyd; with unanimous vote all ayes.

Motion to adopt Resolution 2023-03 03 adopting Albion Civic Center facility use and reservation policy and instituting a rental fee by Carlson; seconded by Winder; with a unanimous vote of all ayes.

Mayor Loveland closed the public hearing at 7:09 p.m.

AGENDA ITEMS

ADPOPT RESOLUTION 2023-04

Mayor Loveland reviewed that the Mileage rate has not been updated for years so we will be changing the rate for mileage to be whatever the current IRS mileage rate reflects so as not to have to change the resolution each time the IRS changes. Motion by Carlson to adopt resolution 2023-04 adopting the IRS standard mileage reimbursement rate, seconded by Lloyd with unanimous vote of all aye.

CASSIA COUNTY SHERRIFF DEPARTMENT

Lt. Hoyt - Supervisor of Dispatch Introduced himself and the accompanying officers. He wanted the City to know that we could contact them if or whenever needed. Tanner Allred can be contacted directly so he can coordinate help as needed for the city. Flooding might be a problem in Albion soon so please contact them for resources & help. Mayor Loveland stated that we are working on filling sandbags and distributing them to known flooding areas. Wayne Winder brought up 6 bundles of bags; we should have plenty. Mayor Loveland talked with Zach Alexander from Pomerelle, and he voiced concern of Albion flooding with the heavy amount of snow accumulated on the mountain. There were no questions from the council.

PUMP SERVICE QUOTE FOR REPAIRS TO CHECK VALVE ON WELL #1

Mayor feels the quote is conservative; Asked if we should approve the dollar amount of the project said if this does not fix it by May we'll have to make decision of using a conservation or rotation system for City water use and stressed that warmer weather is coming, and we need to be prepared. The city is not required to chlorinate. The council will need to decide whether to run without chlorination or not. Woodrow said the cost for a rebuild kit would be \$300.00 versus \$1,400.00 for a new pump.

Carlson motioned to have the check valve replaced, seconded by Lloyd with unanimous vote of all aye.

REVIEW D.L. EVANS BANK CERTIFICATE OF DEPOSIT POSSIBLE INTEREST RATE CHANGE

Deputy Clerk Bell stated the CD at D.L. Evans Bank is currently accruing interest at .40% interest rate; the city could renew the CD at a rate of 4.57%. He asked if we should renew the CD at this time; Bell also noted there are other accounts at the bank that could possibly be moved to other institutions to be able to have potential of earning interest and be FDA insured, said he would research this and email the council with the different options available.

Councilman Lloyd made a motion to accept renewing the CD at the 4.57% interest rate, seconded by Tolman with unanimous vote of all aye.

INFORMATION FROM CITY OFFICIALS, STANDING SUBJECTS, GENERAL QUESTIONS AND AD HOC COMMITTEES

City Attorney McMurray distributed a document for review on Water Meter reading. If this is approved the city would give notice of estimated usage when getting to the meters are obstructed by snow or other weather conditions. McMurray will make the resolution and bring it to next month's meeting.

Woodrow is waiting for quotes to replace the city truck with attachment for a plow, as there is a clutch problem on the small city plow.

Woodrow asked what the city liabilities are in marking utility lines, is the city required to subscribe to Dig Line services, he will investigate this further before subscribing to DigLine.

Winder – Water Ways - asked if the city had a plan to clean the waterways. Woodrow said he will be working on this starting with Whitman Street and is working on making sure the storm drains are clear. Winder said he did some cleaning on a waterway at the owner's request, not as a city representative. Mayor Loveland noted that water users that are served by the waterways are responsible for the maintenance.

Carlson – Sidewalks & Whitman Street- Nothing to report currently.

Lloyd – Said the youth in the community would be able to help Wednesday evening to help fill sandbags to be ready for flooding concerns. Mayor Loveland mentioned that we need a way to stage the sandbags we have no way of moving the loaded pallets & asked if we would be ok with renting a Skid steer for approximately \$300.00 per day. Lloyd felt that price is very reasonable considering the cost of damages the city could incur from flood damages. Mayor said we will proceed with renting a skid steer to be prepared with staging the sandbags.

PRESENTATION OF BILLS

Mayor and Council Salaries*	1,700.00
Brad Woodrow - Maintenance Director*	4,800.00
Linda Hutchison - City Clerk/Treasurer *	2,689.65
Deric Bell – Deputy Clerk*	1,355.13
PERSI – Employer Remittance- 4/1/23 –4/31/2023*	2,108.06
Kerry McMurray – Legal Services March 2023*	.00
DL Evans Bank–EFTPS 941 Employer Remittance March.2023*	2,441.84
Select Health – Insurance*	1,978.00
ATC Communications – April 2023	1,219.27
Ace Hardware – Tools/wrenches for Shop	46.41
Beam Insurance – Dental/Vision Policy May 2023*	332.84
Bonneville Power Administration	18,067.00
Creekside Store – Maintenance Fuel	.00
ETS- Email License	58.00
Keller Associates – Monthly Fee & Engineering Service	565.00
Kloepfer Inc. – 30 CU yards SAND	400.00
K & R Rentals, Inc. – Rent Skid Steer, Fork, & Trailer	1,275.00
Lamont Young – Back-Up Operator Fee	300.00
Magic Valley Labs – Bacteria & Nitrate tests	24.00
Norco Inc.	64.46
Office Depot – office supplies *	60.88
Ooma Office – phone service *	210.13
Raft River Elec* -Replace Heater at Office & Shop- Check/Fix/Replace Meters *	1,208.20
Safelite Auto Glass- Replace service truck windshield *	409.68
UAMPS – General A&G Expenses	50.68
US Post Office – Stamps	386.40
Visa – #2580 L. Hutchison- QuickBooks, office supplies	131.45
Visa- #3554 B.Woodrow - Rebuild pump kit, road patch, sandbag twine	463.19
Western Seeds – Grass seed	304.00
Western Waste Services – City Dumpster	56.07
Total	.00

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Lloyd, seconded by Carlson, and unanimously carried, with the following vote: Lloyd-aye, Carlson-aye, Winder-aye and Tolman-aye. Adjournment was at 8:06 pm.

Isaac Loveland/ Mayor

Linda Hutchison, Clerk – Treasurer