

**ALBION CITY COUNCIL MEETING  
MINUTES MAY 5, 2020.**

CALL TO ORDER – The meeting was called to order at 7:04 p.m. VIA ZOOM by Mayor Isaac Loveland.

OPENING CEREMONIES – The Pledge of allegiance was skipped, due to everyone being at different locations.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Zack Alexander, Councilpersons Dallan Doc Carlson, Kevin Lloyd, and Brad Woodrow, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day.

OTHERS IN ATTENDANCE – Deputy Clerk Deric Bell.

APPROVAL OF MINUTES – Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve the Minutes of the April 7, 2020 Council Meeting as presented.  
City Attorney Kerry McMurray suggested doing a roll call vote for motions.

APPROVAL OF BILLS – Upon motion made by Woodrow, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch did not turn in a Law Enforcement Report for April 2020.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, reported the only issue for April was the rescue of the starving horse. Councilperson Kevin Lloyd asked what horse, to which he was told, there was a starving horse on South Main St. that was recued by the Sheriff Department. Mayor Isaac Loveland reported he has received several complaints about the horse, and is glad something has finally been done to help the horse.

**BUSINESS ITEMS**

**PAVEMENT PROJECT**

Mayor Isaac Loveland reported to the Council he spoke to Matthew Hill, from Keller Associates, about the Bid Proposal from Kloepfer Inc. for the City Pavement Project, and was told they (Keller Associates) need to know what kind of asphalt is being used for the Pavement Project. The Mayor reported we need to decide what part of the Pavement Project we want to do this year.

Councilperson Dallon Doc Carlson reported to the Council he reviewed the Bid Proposal, and thinks we should do one (1), four (4), and five (5) this year. One (1) is Chip Sealing Mountain Meadow Subdivision in the amount of three thousand one hundred sixty-eight dollars and ninety cents (\$3,168.90), Four (4) is Prepare of Existing Base on Wood and Lounsbury St. in the amount of seven thousand seven hundred forty-one dollars and eighty cents (\$7,741.80), and Five (5) is Supply and Install 3" Asphalt Paving on Wood and Lounsbury St. in the amount of thirty-eight thousand, seven hundred nine dollars (\$38,709.00) for a total of forty-nine thousand six hundred nineteen dollars and seventy cents (\$49,619.70). Carlson also suggested Patching and Crack Sealing West St. and Market St. this year in preparation for an Overlay next year. Carlson suggested hiring Temp Labor to do the prep work, Patching and Crack Sealing, in order to be ready for Pavement Projects next year.

The Council discussed doing an Overlay on Market St., from the Elementary School to the Highway this year, and asked Bryan to get a breakdown of the cost to do this from Kloepfer Inc. The Council agreed, a breakdown of the cost would help them nail down the Asphalt Paving Project. The Council discussed how much they wanted to spend this year on the Pavement Project, which ranged from fifty thousand dollars (\$50,000) to one hundred thousand dollars (\$100,000).

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye, the Council moved to approve up to one hundred thousand dollars (\$100,000) for Pavement Projects, to include an Asphalt Overlay on Market St. from the Elementary School to the Highway, and Chip Sealing Mountain Meadow Subdivision Cull-de-sac, and other areas if possible.

City Attorney Kerry McMurray reported to the Council to meet the Procurement Requirements, the City needs to obtain three (3) Bids from Public Works Contractors. The information provided by Kloepfer Inc., excluding the costs, can be given to two (2) other Public Works Contractors requesting a breakdown of the costs. Mayor Isaac Loveland reported once the Bids are received, a Special Meeting will be called to approve the Contractor.

Councilperson Brad Woodrow reported Bryan put gravel on Whitman St. by Piggy-Sue-BBQ, which is a big improvement. Woodrow asked about paving this section of Whitman St., to which the Mayor reported, the City applied for a Grant to help with this, but we have not heard any news. With the pandemic, things are slower than normal, but we should hear something this month.

#### CHIP SEALING SUBDIVISION

Chip Sealing the Mountain Meadow Subdivision Cull-de sac was approved in the above motion.

#### TEMP LABOR FOR SUMMER

Councilperson Dallan Doc Carlson suggested hiring two (2) Temp Laborers for the Summer. Carlson reported they could do the prep work, Patching and Crack Sealing, on the Roads in order to Chip Seal or Asphalt Overlay next year.

The Council discussed hiring Temp Labor through a Temp Agency, or hiring them in house. The Council agreed they wanted more information on this issue therefore, no decision was made.

## ROSE GARDEN

Councilperson Brad Woodrow reported to the Council he checked out the fence around the Rose Garden, and the back is okay, but the sides are really bad. Woodrow reported he talked with CheyAnne Spencer, who would like to replace the fence and allow her customers to sit and eat in the Rose Garden. Woodrow reported she is wondering how to use the Rose Garden, and not be held liable in case of injuries. Woodrow also reported Adam and CheyAnne Spencer are interested in purchasing the property, if possible.

Mayor Isaac Loveland reported he is not sure how a purchase would work, where the property was gifted to the City. The Mayor asked the Clerk if she remembers when that took place, to which the Clerk reported she is not sure.

City Attorney Kerry McMurray reported to the Council he will check to see when the deed was recorded. City Attorney McMurray also reported to the Council the City could be held liable for injuries, if the infrastructure is not kept up.

## PHONE SYSTEM FOR OFFICE/SHOP

Mayor Isaac Loveland reported to the Council he has been looking at phone systems from different companies, in order to find the best system for the best price. The Mayor reported some systems, he found, are comparable to the phone system quote the City received from ATC.

Council President Zack Alexander reported to the Council one thing to consider is service for the system, ATC is here if service on the system is needed, compared to another company whose service may be from anywhere in the U.S. or even another country.

Mayor Isaac Loveland reported to the Council he will check with ATC again to see if they are willing to work with the City, by providing the best phone system for the best price, and if they will not work with the City we may have to go with another company.

## DISCUSS STREET MAINTENANCE AGREEMENT WITH ALBION HIGHWAY DISTRICT

City Attorney Kerry McMurray asked the Council if they had a chance to review the CITY OF ALBION, IDAHO AND THE ALBION HIGHWAY DISTRICT INTERAGENCY AGREEMENT FOR STREET MAINTENANCE document, and if they have any questions about the document.

The Council reported they were able to review the document

Council President Zack Alexander reported to the Council he feels ARTICLE 1 PROJECT DESCRIPTION Section 1.2 Extraordinary repairs or maintenance should be removed. Alexander reported he is certain if an extraordinary or significant event should happen, the City and Albion Highway District would work together to address the issue. Council President Zack Alexander reported to the Council he spoke to Cody Adams today, and the Albion Highway District is ready to get this Agreement done. Councilperson Kevin Lloyd asked if annexation would affect this agreement, to which City Attorney Kerry McMurray reported it could, but if the Albion Highway District agrees, the road should go to the City with the annexation. Councilperson Kevin Lloyd asked what is the benefit, is it the cost becomes simplicity, to which Mayor Isaac Loveland replied Yes, basically. City Attorney Kerry McMurray reported to the Council he will take out 1.2 and get the Agreement to the Albion Highway District.

**INFORMATION FROM CITY OFFICIALS**

Councilperson Dallan Doc Carlson asked if purchasing a New Fire Hydrant can be decided on tonight, to which he was told No, it would have to be an Agenda Business Item for next month. Carlson asked the Clerk to include a New Fire Hydrant, by the Davis’s house, as an Agenda Business Item on next month’s Agenda.

City Clerk Mary Yeaman asked Bryan Day, from the Maintenance Department, about the Playground Bark, to which Bryan reported there is plenty of Bark, it just needs raked.

City Clerk Mary Yeaman reported to the Council the Local Government Investment Pool (LGIP) Fund increased by eight hundred seventy-two dollars and three cents (\$872.03) for the month of March 2020. Yeaman reported she has not received the April 2020 Statement, as it is usually sent around the tenth (10<sup>th</sup>) of the month.

City Clerk Mary Yeaman reported to the Council it is time to start working on the 2020-2021 Budget.

Mayor Isaac Loveland reported Janet Brackenbury told him they are planning and hoping to have the 4<sup>th</sup> of July Parade and Celebration this year, and the Committee would appreciate a donation from the City again this year. The Mayor asked the Clerk what amount the City donated last year, to which the Clerk reported one thousand two hundred dollars (\$1,200) was donated last year.

Mayor Isaac Loveland reported he is not sure about the status of the Grant for the Park Bathrooms, as things are all up in the air for now, because of COVID-19.

**PRESENTATION OF BILLS**

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2880.00

Deric Bell – Deputy Clerk *	514.50
Bryan Day – Maintenance Department *	3946.50
Ravyn Buck – Maintenance Department *	2197.00
PERSI – Employer Remittance (04/16-04/30/20) *	1262.56
DL Evans Bank – EFTPS Employer Remittance (April 20) *	2547.34
PERSI – Employer Remittance (05/01-05/15/20) *	926.83
Raft River Electric – Water Tank-45.18/Service Work-370.00 *	415.18
SelectHealth – Insurance (June 20) *	850.00
Carter’s Manufacturing Inc. – Fab Plate *	70.00
K&R Rentals, Inc. – Jumping Jack Compactor (Water Line) *	84.00
Ace Hardware – Maintenance Supplies	374.10
Ag-West – Maintenance Supplies	479.19
ATC Communications – Phone, Internet, Lift Station & Wells	461.86
Bonneville Power Administration – Transmission/Power (Apr 20)	12314.00
BuyWyz LLC – Toner Cartridges	551.63
Cassia County Sheriff – Annual Law Enforcement Fee	2500.00
Creekside Store – Maintenance Fuel (May 20)	222.84
Energy Management Corp. – Lift Station Generator Repair	434.50
Gem State Dairy Supply – Chlorine (6/case)	28.50
Greenlon, LLC – Lawn Program	250.00
Intermountain New Holland – Maintenance Supplies	221.92
Keller Associates – Monthly Fee	250.00
Kerry McMurray – Legal Services (May 20)	1742.50
Lamont Young – Back-Up Operator Fee (May 20)	300.00
Magic Valley Labs – Water Test	18.00
O’Reilly – Maintenance Supplies	5.98
Pit Stop Cycle Shop – Weed Eater Line & Oil	27.90
Quality Repair – Flag Repair	45.00
Raft River Electric – New Services Install (Work Order)	3396.43
Standard Plumbing – Maintenance Supplies	193.51
UAMPS – General A&G Expenses (May 20)	48.65
VISA - #1475 M. Yeaman May 2020 Stmt. (Main. Cells)	153.75
VISA - #3522 B. Day May 2020 Stmt.	<u>34.95</u>

TOTAL \$41,449.12

**COUNCIL ADJOURNS**

There being no further business brought before the Council, motion to adjourn was made by Lloyd, seconded by Woodrow, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Woodrow-aye. Adjournment was at 8:26 p.m.

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Isaac Loveland, Mayor

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Mary Yeaman, City Clerk-Treasurer