

**ALBION CITY COUNCIL MEETING  
MINUTES MAY 4, 2021.**

CALL TO ORDER – The meeting was called to order at 7:00 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance was led by Councilperson Brad Woodrow.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Kevin Lloyd, Councilpersons Dallan Doc Carlson, Wayne Winder, and Brad Woodrow, City Clerk-Treasurer Mary Yeaman, and City Attorney Kerry McMurray. Maintenance Department Bryan Day was excused.

OTHERS IN ATTENDANCE – Richard Hall, Mike Christiansen, John Davis, Robert Murphy, Deputy Clerk Deric Bell, Kathy Endres, Isaac and Krista Hausheer, Tony and Giselle Prescott, Mary Lynne Bristol, Troy Mortensen, and Shyane Hutchison.

APPROVAL OF MINUTES – Upon motion made by Winder, seconded by Woodrow, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve the Minutes of the April 6, 2021 Council Meeting as presented.

APPROVAL OF BILLS – Councilperson Brad Woodrow questioned the BuyWyz Billing amount for Toner Cartridges, to which the Clerk explained the Billing is for five (5) Toner Cartridges.

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Levi Smith was not in attendance at the Meeting therefore no Report was given.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, was not in attendance at the Meeting therefore no Report was given.

**AGENDA BUSINESS ITEMS**

EXECUTE ORDINANCE NO. 2021-05-01 VACATING UNION ST. AND AUTHORIZE MAYOR AND CLERK TO ISSUE QUITCLAIM DEEDS ON PROPERTY BEING TRANSFERRED

City Attorney Kerry McMurray presented Ordinance No. 2021-05-01 AN ORDINANCE OF THE CITY OF ALBION, CASSIA COUNTY, IDAHO, A MUNICIPAL CORPORATION, PROVIDING FOR THE VACATION OF UNION STREET AS MORE FULLY DESCRIBED HEREIN, WHICH IS LOCATED IN THE COOPER'S ADDITION

TO THE CITY OF ALBION; PROVIDING FOR THE DISPOSITION OF THE VACATED STREET AS DESCRIBED HEREIN; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO for Council review and approval. City Attorney Kerry McMurray read Ordinance No. 2021-05-01 in full.

Upon motion made by Woodrow, seconded by Carlson, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to waive the three (3) Readings of Ordinance No. 2021-05-01.

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve and adopt Ordinance No. 2021-05-01 AN ORDINANCE OF THE CITY OF ALBION, CASSIA COUNTY, IDAHO, A MUNICIPAL CORPORATION, PROVIDING FOR THE VACATION OF UNION STREET AS MORE FULLY DESCRIBED HEREIN, WHICH IS LOCATED IN THE COOPER'S ADDITION TO THE CITY OF ALBION; PROVIDING FOR THE DISPOSITION OF THE VACATED STREET AS DESCRIBED HEREIN; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO as presented.

Kathy Endres asked City Attorney Kerry McMurray if the property owners affected by Union St. being vacated will need to have their properties surveyed, to which Attorney McMurray reported No, the City will provide the property owners with a Quitclaim Deed, that will include a legal description of the vacated property.

#### TEMP SUMMER HIRE

Mayor Isaac Loveland reported to the Council the Maintenance Department would like to hire some temporary summer help again this year. The Mayor reported the City went through Personnel Plus last summer, and that worked out well.

Councilperson Brad Woodrow asked if it would be better for the City to hire someone, to which City Attorney Kerry McMurray reported it eases the burden on the City using a temp service, rather than hiring someone.

Mayor Isaac Loveland reported the temp service takes care of the taxes and insurance for the workers, and we call them for help when it is needed.

The Council discussed having summer help for a set number of days, or a set number of hours each month. This will be determined on a monthly basis.

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve one hundred sixty (160) hours for the month of May for temp summer help.

#### WATER TANK CLEANING

Mayor Isaac Loveland reported to the Council a Quote for cleaning the Water Tank was received, and it is in the amount of one thousand eight hundred fifty dollars (\$1,850). The Quote includes cleaning out sediment, up to three (3") inches, and Inspection of the Tank. The Mayor reported there will be additional charges if the sediment is more than

three (3") inches, and if repairs to the Tank are needed. The rate Quoted for extra work is three hundred twenty-five dollars (\$325) per hour.

Upon motion made by Lloyd, seconded by Winder, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye the Council moved to approved the Quote, in the amount of one thousand eight hundred fifty dollars (\$1,850) for Cleaning and Inspecting the Water Tank.

#### CITY DITCH RIDER

Mayor Isaac Loveland reported to the Council Nate Warren has agreed to be the City Ditch Rider. He will work with the residents using the surface water for irrigation. The Mayor reported it is the resident's responsibility to clean out the delivery ditch on their property, and we need to encourage more residents to use the surface water for irrigation. The Mayor asked for Council approval on the City Ditch Rider designation. Upon motion made by Winder, seconded by Lloyd, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to designate Nate Warren as the City Ditch Rider.

#### SEWER LINE LOCATION

Mayor Isaac Loveland reported to the Council he received a Quote from Sweets for locating the Sewer Line. The Quote includes the use of a Jet Vac Truck and digging to find the Line. The Quote is in the amount of six thousand one hundred fifty dollars (\$6,150).

Upon motion made by Woodrow, seconded by Winder, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve the Quote from Sweets in the amount of six thousand one hundred fifty dollars (\$6,150) for Locating the Sewer Line.

The Council agreed to call an Emergency Meeting if the expenses of locating the Sewer Line exceeds the original Quote amount of six thousand one hundred fifty dollars (\$6,510).

#### WATER ORDINANCE STANDARD REVIEW

City Attorney Kerry McMurray reported to the Council Section 7-6-12: Extension of Water Mains Within the City has been reworked, to include all changes must be Engineered, and 7-6-41: Penalties has been changed, and is included in Title 1 Chapter 4 General Penalty Sections 1-4-1, 1-4-2, and 1-4-3. In Section 7-6-12 E: All Contractors must have the appropriate Public Works License. Section 7-6-30: Provides for disconnection of services on delinquent accounts. City Attorney McMurray asked the Council if they had any other questions or concerns regarding Title 7 Chapter 6 Water System Regulations, there were none. City Attorney McMurray reported a Public Hearing on Title 7 Chapter 6 will be held during the June 1<sup>st</sup> Council Meeting.

## SOLAR INSTALLER IN ID – FREEDOM FOREVER EMAIL DISCUSSION WITH RAFT RIVER ELECTRIC REPRESENTATIVE

Mayor Isaac Loveland apologized for pushing this Agenda Item back, reporting he thought someone from the Solar Installer Company was going to attend the Meeting, and participate in the discussion. The Mayor turned the time over to Richard Hall, from Raft River Electric, to lead the discussion.

Richard Hall, from Raft River Electric, reported to the Council he receives several emails a week from Solar Installers in Idaho, and each one claims to be the number 1 Company. He reported receiving the same ones provided for discussion tonight. Hall reported he reviewed the City's Net Metering Agreement, and Net Metering Policy, and suggested the City review them for possible changes and updates. Hall reported it is important that we, as Electric Supply Companies, monitor very closely the Solar Systems that are installed on our Systems. We need to protect our Electric Systems from being damaged by the Solar Systems. You can do your part, but we need to protect our Systems, as the Solar is useless to us. Hall reported Raft River Electric just updated their standards, and they set their credit rate at 1.2 cents per KW. Hall reported the City's credit rate is currently 9 cents, which is very generous.

Mayor Isaac Loveland reported to the Council our Electrical System is beneficial to keep the City afloat. The Mayor also reported in moving forward, he feels the City should follow Raft River Electric's standards, as far as our credit rate is concerned.

Councilperson Brad Woodrow suggested deleting further emails received from Solar Installer Companies.

Richard Hall, from Raft River Electric, suggested limiting the size of Solar Systems installed within the City, as heat damage, from the Solar System, can occur causing damage to the Electric Lines.

Mike Christiansen, from Raft River Electric reported to the Council he has seen heat damage caused by Solar Systems to Electric Systems, and it can be significant.

Hall reported BPA has a cap of 200KW max on Solar Systems. Hall reported we receive our power from BPA, but Idaho Power is the balancing authority.

Mayor Isaac Loveland asked the Clerk to include the Net Metering Policy on the June Council Meeting Agenda, in order for the Council to discuss suggested changes, such as lowering our credit rate, and limiting the size of Solar Systems allowed within the City.

**GENERAL PUBLIC COMMENTS** – The general comments made is as follows: Troy Mortensen asked if the City has plans to paint crosswalks around town, reporting when some people walk in town it is hard to see them, and crosswalks would really help.

Mayor Isaac Loveland reported crosswalks have been discussed, but the Idaho Transportation Department (ITD) is not in favor of crosswalks on Highway 77.

Kathy Endres commented on the cars parked on the corner of Main St. and North St., by the Park, reporting it is hard to see if traffic is coming to the corner when you are on North St. wanting to go east across Main St.

The Mayor reported the property owner will be contacted.

Troy Mortensen asked if the City plans to mow the vacant lots in town, and spray the weeds and thistle.

Mayor Isaac Loveland reported the Maintenance Department is planning on doing both soon.

Shyane Hutchison asked if Water and Sewer can be extended to her property, which is outside the City Limits, and how much it will cost.

Mayor Isaac Loveland suggested Shyane contact an Engineer and/or a Plumber to find out the cost of extending the Water and Sewer Lines, as this would be done at her expense. The Mayor reported he will check to see if agreeing to annexation would be required to extend the Lines.

Shyane Hutchison reported she does not want her property being annexed into the City Limits.

City Attorney Kerry McMurray reported annexation is a State Law, and would most likely be required.

Mayor Isaac Loveland reported he will get back to her on this as soon as he has more information.

## BUDGET WORKSHOP

The Mayor and Council discussed the current Budget, and what they would like to see included in the next fiscal year Budget. The main item discussed was including ten thousand dollars (\$10,000) for a Grant Writer, to be included in Salaries.

City Clerk Mary Yeaman reported the Budget will need to be published twice in July before the Public Hearing on the Budget, scheduled for the August 3<sup>rd</sup> Council Meeting. The Council agreed to discuss the Budget further at the June Council Meeting.

## **INFORMATION FROM CITY OFFICIALS**

Councilperson Dallan Doc Carlson asked if the City was planning on trimming trees this year, reporting there are several areas behind his house that need trimming.

Mayor Isaac Loveland reported he thought the City was caught up on tree trimming, but if there are areas in town that need trimmed, we need to plan on having it done. The Mayor reported he will have Bryan make a list of problem areas, that can be discussed by the Council.

## PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2880.00
Deric Bell – Deputy Clerk *	908.26
Bryan Day – Maintenance Department *	3802.50
Ravyn Buck – Maintenance Department *	2171.00
PERSI – Employer Remittance (04/16-04/30/21) *	1218.95
DL Evans Bank – EFTPS 941 Employer Remittance (Apr.21) *	2576.46
PERSI – Employer Remittance (05/01-05/15/21) *	874.19
Raft River Electric – Water Tank-45.19/Service Work-560.88 *	606.07
SelectHealth – Insurance (June 21) *	954.00
Idaho Rural Water Assoc. – R. Buck Water Conf. Reg *	295.00.



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Isaac Loveland, Mayor

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Mary Yeaman, City Clerk-Treasurer