

**ALBION CITY COUNCIL MEETING
MINUTES JUNE 05, 2018.**

CALL TO ORDER – The meeting was called to order at 7:01 p.m. in the Albion Civic Center by Mayor Sharon H. Wilmot.

OPENING CEREMONIES – Pledge of Allegiance led by Mayor Wilmot.

ROLL CALL – Present: Mayor Sharon H. Wilmot, Council President Isaac Loveland, Councilpersons Kevin Lloyd and Chad Manderscheid, City Attorney Kerry McMurray. City Clerk-Treasurer Mary Yeaman was excused. Councilperson Zack Alexander and Maintenance Department Bryan Day walked in after the meeting had started.

OTHERS IN ATTENDANCE - John Davis, Pat Asher, Dave Eckblad, Kathy Endres, Mary Lynne Bristol, Myron & Jane Wilson, Don & Sally Danner, Gwen Montgomery, Nate Warren, Greg & Julianne Richins, Layne Anderson, Brent & Kathy Wickel, Heather Mortensen, Ravyn Pawson, Ivan McCracken and Sharity Parish.

APPROVAL OF MINUTES – Upon motion made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve the Minutes of the May 1, 2018 Council meeting, and the Minutes of the May 08, 2018 Special Executive Session meeting as presented.

APPROVAL OF BILLS – Upon motion made by Alexander, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye Loveland-aye, and Manderscheid-aye, the Council moved to approve payment of the Bills.

LAW ENFORCEMENT REPORT- Resident Deputy Jason Lynch was not in attendance; therefore, no report was given.

ANIMAL CONTROL REPORT – Mayor H. Wilmot reported that they had a complaint with barking dogs that Maintenance Director Day visited with and reported that the dogs have been quieter.

CITIZEN'S ISSUES – Layne Anderson reported that he had been working on the Albion Civic Center sign for his Eagle Scout Project. Anderson reported that he had two options for the council to decide on. 1.) With just “Albion Civic Center” or 2.) With a few more pictures with history of Albion. Anderson reported that the sign would be made of stainless steel or iron and cut out with a plasma cutter. It will be approximately three (3) feet by two (2) feet. Myron Wilson reported that Anderson did the Fire Station sign as well and that he does a really good job.

The council agreed to accept the design with just “Albion Civic Center” due to the bigger letters.

Gwen Montgomery suggested putting former Masonic Lodge on the sign. The council reported that they would be better off putting a plaque inside the building so it would be noticed more. Anderson suggested putting the sign in front of the building by the railing if they did put former Masonic Lodge in small letters so it would be seen.

Pat Asher reported that there are a few vacant lots that need to be mowed in the city. Mayor H. Wilmot asked Asher to have her note addresses and report it to the City Clerk.

AGENDA BUSINESS ITEMS

4TH OF JULY CELEBRATION UPDATE

Gwen Montgomery and Kathy Endres, from the 4th of July Committee, reported to the Council that the Committee has stickers for the 150th Celebration on sale one for five dollars or five for twenty dollars. They will have burgers and potluck July 2nd at 5:30p.m. July 3rd will be a dutch oven cook off. Montgomery reported that they will have Ray Bagby's stage coach for rides, sack races, pie eating contest, nail drive and stations to churn butter and baking powder biscuits. They will be having a raffle for fifty pounds of donated ground beef. The tickets will be one for five dollars or five for twenty dollars. Endres asked when they could get the funding from the city and Mayor Wilmot reported that you just need to go pick it up from the city office. The next Fundraiser will be held on Thursday, June 21st, a Fun Run. Mayor Sharon Wilmot thanked them for their update on the 4th of July Celebration.

SOLAR PANELS IN CITY LIMITS

City Attorney Kerry McMurray presented a basic draft Policy for the council to review. The council agreed to go forward with the next steps to adopt the net metering agreement for the next council meeting by resolution. Base fees, maintenance fees and credit fees would need to be decided as well. Lori Duke reported that she was attending to represent Premiere Energy Solutions if the council had any questions that she could help with.

MAINTENANCE OF IRRIGATION DITCH ON N. MAIN ST. –

Don Danner reported that two years ago he reported to the council that the irrigation ditch on North Main Street was deteriorating and the past Maintenance Worker Shawn Burton said they could replace the deteriorating ditch. Danner reported that there has been no action taken since then. This is an infrastructure problem. It was noted that it is the property owner's responsibility. Danner asked the council to reconsider replacing the culvert to avoid further issues and problems. Council President Loveland requested to have Maintenance Worker Day get quotes on pipe to replace it.

Upon a Motion made by Loveland, seconded by Alexander and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Maderscheid-aye the council moved to replace pipe for it to become structurally sound.

CONTIGUOUS WATER METER CHARGES

The Mayor and Council reviewed the Chart, prepared by Deputy Clerk Parish, on the contiguous property meter charges. The time span of the Chart is the years 2008 through 2017, using current owner accounts. The chart was broke down with one base rate, with gallonage on contiguous meter added to the main account on what their charge should've been. City Attorney McMurray read Idaho Code 52-18 and Idaho Code 80-218 reporting that the city council is not authorized to credit and the statute is three years. They are not allowed to go back ten years. The council asked to figure the correct amount for the last three years (2015, 2016, 2017) to be presented to the next meeting.

Upon a Motion made by Lloyd, seconded by Alexander and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Maderscheid-aye the council moved to approve the discrepancy errors for the three years prior (2015, 2016, 2017) and credit the accounts in all the utilities not just water. It was noted that if the owner moves they will not receive any more credit. They requested to have a separate account for this.

ISSUES AND CONCERNS REGARDING SURFACE WATER USERS

Council President Loveland reported that the city needs to approve the city's portion of the cost to hire a ditch rider for Vaughn Ditch. Loveland reported that the city's cost would be forty one percent (41%) for their sixty inch (60") water right through the months of April through October. There was some discussion on what the correct cost would be. The new ditch rider would be Greg Richins.

Upon a Motion made by Loveland, seconded by Lloyd and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Maderscheid-aye the council moved to approve the city's share of the Ditch Rider salary fee and will need the secretary to give us the exact amount to pay in one lump sum annually per their billing for the water season.

IDWR – METERING DEVICES FOR WELLS UPDATE

Maintenance worker Bryan Day reported Adam from Water Well Resources came and tested Well #1 and it is at three percent (3%) and by requirement it has to test less than nine percent (9%) so the well does not need to be replaced at this time.

CASSIA COUNTY TRANSPORTATION PLAN

Mayor Wilmot read the Cassia County Transportation Master Plan, 2018 Update. It was reported that Albion's anticipated share cost would be one thousand dollars (\$1,000.00). The total cost of the project is fifty thousand dollars (\$50,000.00); thirty thousand (\$30,000.00) is funded by a grant made to Raft River Highway District. It was noted that

in order to get grants, the city needs to be part of a Transportation Plan and one thousand dollars (\$1,000.00) is a good deal; without it would cost twenty thousand dollars (\$20,000.00) to thirty thousand dollars (\$30,000.00).

Upon a Motion made by Manderscheid, seconded by Lloyd and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye the council moved to approve and sign the Memorandum of Agreement (Cassia County Transportation Master Plan, 2018 Update).

COUNTY ALL HAZARD MITIGATION PLAN

Mayor Wilmot read the Cassia County Multi-Jurisdiction All Hazard Mitigation Plan.

Upon a Motion made by Manderscheid, seconded by Lloyd and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye the council moved to approve to sign the Cassia County Multi-Jurisdiction All Hazard Mitigation Plan and to participate in the implementation as it applies to Cassia County, Idaho.

DECO BARK & BEDDING PLANTS PURCHASE REQUEST

Gwen Montgomery reported that they would like to spruce up the park and asked the council to approve one flat of marigolds, twelve geraniums, six gerber daisies and ten yards of bark.

Upon a motion made by Loveland, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye the Council moved to approve one flat of marigolds, twelve geraniums, six gerber daisies and ten yards of bark at a total cost of five hundred eight one dollars (\$581.00) to spruce up the park.

UTILITY RATE CHANGE REQUEST

Mayor Wilmot reported the Utility Reduction Request is for McMurray Hall part-time or vacation rates. Unoccupied between December through May. There were two other applications that were discussed but needed to be clarified by owner to decide if they wanted to keep the utilities or disconnect the utilities to further make a decision on the reduced rates.

Upon motion made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye the Council moved to approve six (6) months of Vacation Rate Utilities for the requesting party.

BPA SPILL SURCHARGE

Mayor Wilmot reported that the city will be billed for the Bonneville Power Association Spill Surcharge for the fish. BPA created this charge to recover the cost of a court ordered spill at eight federal dams during the 2018 fish passage season. The costs include: June-\$211, July -\$185, August-\$205, September-\$186 for a Total charge of \$787. This amount will be added to the cities BPA existing bill.

DELINQUENT ACCOUNTS REVIEW

The Delinquent Accounts were reviewed by the Council. The Council requested that Account #139 apply the deposit and have landlord pay remaining balance. Account #178 & Account #102 be put on level pay. Account #181 needs to be addressed and Mayor Wilmot reported that she has and will be contacting the individuals.

2018-2019 BUDGET WORKSHOP

Council President Loveland requested to lower grants from four hundred thousand (\$400,000) to fifty thousand (\$50,000). The council agreed that, that was a good idea. The council wanted the Law Enforcement adjusted from sixteen thousand (\$16,000) to zero (\$0). The council also requested info on the State Investment Pool for the next city council meeting.

INFORMATION FROM CITY OFFICIALS

City Attorney McMurray reported that he had sent out the letter today for the utility users outside the city limits that was requested a few months ago.

Council person Lloyd reported that they were working on getting a bid for the roads. Maintenance Worker Day reported that they were going to purchase cold patch to fix some of the holes in the roads. He reported that the Albion Highway District would donate time to help with this.

Council person Alexander reported that the city needs to get mowing done on vacant lots and barrow pits that he would be willing to help with this.

Council President Loveland reported the city's website with Square Space will be renewing automatically on the credit card. He also reported that he is willing to help move the sprinklers at the city park.

Mayor Wilmot reported that the Young Men will be rebuilding the horseshoe pits on Wednesday.

Mayor Wilmot reported that there is a IAIC Mayor Training at Harriman State Park in Island Park and would like permission to go.

Upon a Motion made by Lloyd, seconded by Manderscheid and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and

Manderscheid-aye the council moved to approve the traveling expense for the Mayor to go to the IAIC Mayor Training.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2716.82
Sharity Parish – Deputy Clerk *	473.78
Ravyn Pawson – Maintenance Helper *	1243.00
Bryan Day – Maintenance Worker *	1251.00
Max Hensen – Maintenance Helper *	103.50
PERSI – Employer Remittance (05/16-05/31/18) *	933.61
DL Evans Bank – EFTPS 941 Employer Remittance (May 18) *	1580.82
PERSI – Employer Remittance (06/01-06/15/18) *	414.94
SelectHealth – Insurance (July 2018) *	859.00
Lamont Young – Back-Up Operator Fee (June 2018) *	150.00
Personnel Plus – General Labor (R. Pawson) *	473.59
Gem State Dairy Supply – Chlorine (12 gal) *	57.00
Raft River Electric – Water Tank *	45.32
Albion Community Relations Council – 2018 4 th of July Donation *	1200.00
Accurate Imprints – City Logo Shirt (B. Day)	23.95
Ace Hardware – Maintenance Supplies	291.92
ATC Communications – Phone, Fax, Internet, & Lift Station	419.03
Black Mountain Software – Annual Maintenance	1344.00
Bonneville Power Administration – Transmission/Power (May.18)	8982.00
CH Spencer LLC – Submersible Pump (Lift Station)	6200.00
Creekside Store – Maintenance Fuel (June 2018)	170.88
Fastenal Company – Cod Patch	615.28
Ferguson Waterworks – Ring & Cover	468.26
Franklin Building Supply – Maintenance Supplies	93.87
Gem State Dairy Supply – 2 Cases Chlorine	57.00
Greenlon, Inc. – Trees, Shrubs, & Bugs Spraying	120.00
Helena Chemical Co. – Weed Spray	227.00
Kerry McMurray – Legal Services (June 2018)	1326.00
Lamont Young – Back-Up Operator Fee (July 2018)	150.00
Magic Valley Labs – Water Test	16.00
Raft River Electric – New Service Hook-Up	2112.00
Raft River Highway District – County Transportation Plan	1000.00
Rapid Results Background Checking – Background Check	43.75
Sharon H. Wilmot – Travel Claim (June 2018)	56.50
UAMPS – General A&G Expenses	50.60
Vicki’s Country Gardens – Bark & Flowers	528.90
VISA - #4409 M. Yeaman June 2018 Statement	387.42
VISA - #8576 B. Day June 2018 Statement	66.49
VISA - #9113 S. Wilmot June 2018 Statement	<u>107.10</u>

TOTAL \$37,160.31

Mayor Wilmot thanked everyone for attending tonight's Council Meeting, and announced the Council will now go into an Executive Session.

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 10:01 p.m., motion was made by Manderscheid, to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(a), regarding personnel issues. The motion was seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 10:05 p.m. Upon Motion made by Manderscheid, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye, the Council moved to not pay overtime, but allow comp time, upon prior approval by the Mayor. The Council also accepted a Letter of Resignation from Deputy Clerk Sharity Parish, and two summertime Maintenance Workers were hired.

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 10:07 p.m., motion was made by Loveland, to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(b), regarding personnel issues. The motion was seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 10:46 p.m. Upon motion made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye, the Council moved to pay summertime Maintenance Worker Ravyn Pawson eleven dollars (\$11) per hour. Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye, the Council moved to have Bryan Day be full time, with a pay rate of eighteen dollars (\$18) per hour. Upon motion made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye, the Council moved to release summertime Maintenance Worker Max Hensen, because of undependability.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Manderscheid seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, Loveland-aye, and Manderscheid-aye. Adjournment was at 10:54 p.m.

Sharon H. Wilmot, Mayor

Sharity Parish, Deputy Clerk