

**ALBION CITY COUNCIL MEETING
MINUTES JUNE 2, 2020.**

CALL TO ORDER – The meeting was called to order at 7:04 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance led by Councilperson Brad Woodrow.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Zack Alexander, Councilpersons Dallan Doc Carlson, Kevin Lloyd-By Phone, and Brad Woodrow, City-Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day.

OTHERS IN ATTENDANCE – Deputy Clerk Deric Bell, Lorna Rogers, John Davis and David Chatterly.

APPROVAL OF MINUTES – Upon motion made by Alexander, seconded by Woodrow, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-By Phone-aye, and Woodrow-aye, the Council moved to approve the Minutes of the May 5, 2020 Council Meeting, and the Minutes of the May 20, 2020 Special Council Meeting as presented.

APPROVAL OF BILLS – Upon motion made by Alexander, seconded by Carlson, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-By Phone-aye, and Woodrow-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch was not in attendance at the meeting, but he turned in his Reports for April and May, which the Mayor Reads. The April 2020 Report included one (1) Traffic Stop, which resulted in one (1) Citation, one (1) Animal Complaint, four (4) 911 Hang Up/Open Line/Prank Calls, three (3) Follow Ups, one (1) Juvenile Incident, and one (1) Civil Paper Service. The May 2020 Report included nineteen (19) Traffic Stops, which resulted in twelve (12) Citations, and seven (7) Verbal Warnings, one (1) Drugs-Contr / Narcotics Viol, one (1) Information, one (1) Alarm, one (1) Accident-Injury UNK INJ, one (1) Follow Up, one (1) Welfare Check, one (1) Suspicious Person, one (1) Civil Paper Service, and one (1) VIN Inspection.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, told the Council he had nothing to report.

CITIZEN'S ISSUES

Lorna Rogers reported to the Council the lot north of her property needs to be taken care of. The grass and weeds need to be mowed and sprayed, as the weed seeds are blowing into her yard. Rogers reported this happens every year, and the owners of the

property do not live here. Rogers asked if the City could mow and spray the property, to which the Mayor said Yes, the City can mow the property after a Notice has been sent to the property owner. If the owner does not respond to the Notice, after ten (10) days the City can mow the property and send a Bill to the property owner. The Mayor reported he is not sure about spraying, but he will check the Ordinance and if possible, the City will spray also.

BUSINESS ITEMS

FIRE HYDRANT PURCHASE

Councilperson Dallan Doc Carlson reported to the Council the Fire Hydrant, by the Davis's house, does not work, and need replaced. Carlson asked Bryan Day, from the Maintenance Department, what the cost to replace the Fire Hydrant would be, to which Day reported one thousand eight hundred dollars (\$1,800).

Councilperson Brad Woodrow asked if the Fire Hydrant is the last one on the line, to which Carlson reported Yes, it is. Woodrow reported he feels the Fire Hydrant should be replaced.

Upon motion made by Alexander, seconded by Woodrow, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-By Phone-aye, and Woodrow-aye, the Council moved to purchase a Fire Hydrant, for one thousand eight hundred dollars (\$1,800), to replace the old one by the Davis's house.

EMPTY LOTS IN TOWN

Mayor Isaac Loveland asked if this is the same issue discussed by Ms. Rogers, to which Councilperson Carlson reported Yes, it is. Carlson reported receiving several calls from people in town about this issue.

Mayor Isaac Loveland reported he has talked with Bryan and Ravyn, from the Maintenance Department, about this, and Ravyn is making a List of Lots to be addressed. Once the List is complete, the Office can send Letters to the property owners.

ROSE GARDEN

City Attorney Kerry McMurray reported to the Council the Rose Garden was Gift Deeded to the City with no stipulations. McMurray reported having the Rose Garden as a City Park offers the best protection, as far as liability. McMurray reported if the fence is a problem, it would be best to take the fence down. McMurray reported to convey the property, the City must offer the property at a Public Auction first.

Council President Zack Alexander suggested possibly Leasing the property, or having a Contract for using the property with CheyAnne Spencer. Alexander reported CheyAnne has done a lot of work in the Rose Garden, and it looks so much better. Alexander reported whether we Lease the property, or have a Contract, we need to make sure the City is protected.

Mayor Isaac Loveland reported he visited with CheyAnne, and asked her to talk to Pat Butz about her plans for the Rose Garden. The Mayor reported keeping the lines of communication open is important, as the Rose Garden was a tribute to Pat's parents. City Attorney Kerry McMurray reported he will check out Leasing versus a Contract for liability issues. McMurray suggested having a Letter of Understanding between the City and CheyAnne Spencer.

Council President Zack Alexander reported when he visited with CheyAnne, she told him only one (1) of the two (2) Lights are working in the Rose Garden, and the one (1) Light has wires sticking out. Alexander reported this needs to be checked out as soon as possible.

Mayor Isaac Loveland reported to the Council he will visit with CheyAnne tomorrow about the Rose Garden.

CRACK SEALER PURCHASE

Bryan Day, from the Maintenance Department, reported to the Council he would like to purchase a Crack Sealer Machine for the Roads in town. Day reported he priced three (3) Crack Sealers, and the cost is from Home Depot one thousand four hundred dollars (\$1,400), from IMC one thousand four hundred dollars (\$1,400), and from Road Work Ahead nine hundred fifty dollars (\$950). Road Work Ahead also priced a pallet of tar blocks, for Crack Sealing, at two thousand one hundred thirty-six dollars and fifty cents (\$2,136.50), for a total of three thousand eighty-six dollars and fifty cents (\$3,086.50). Upon motion made by Alexander, seconded by Lloyd-By Phone, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-By Phone-aye, and Woodrow-aye, the Council moved to approve the purchase of a Crack Sealer Machine, from Road Work Ahead, in the amount of nine hundred fifty dollars (\$950), and a pallet of tar blocks, but asked Day to check around for a better price per pallet of tar blocks, before purchasing the pallet. The total purchase is not to exceed three thousand eighty-six dollars and fifty cents (\$3,086.50).

4TH OF JULY CELEBRATION

Mayor Isaac Loveland reported to the Council Janet Brackenbury, from the 4th of July Committee, had planned to attend tonight's Council Meeting. The Mayor reported Brackenbury is hoping the City can contribute one thousand five hundred dollars (\$1,500) toward the 4th of July Celebration this year. Brackenbury reported to the Mayor the Committee has not been able to have any Fundraisers this year, and that is why they are requesting a larger contribution from the City.

Upon motion made by Carlson, seconded by Alexander, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-By Phone-aye, and Woodrow-aye, the Council moved to approve a contribution of one thousand five hundred dollars (\$1,500) for this year's 4th of July Celebration.

INFORMATION FROM CITY OFFICIALS

City Attorney Kerry McMurray reported to the Council the Catering Permit Application approval process was not completed, and asked that the Catering Permit Application be an Agenda Business Item for the July Council Meeting.

Mayor Isaac Loveland reported to the Council the City gave out a Catering Permit Application last month, and the requesting individual filled it out, returned it along with the Fee, Copies of his State and County Liquor Licenses, and Proof of Insurance. The Sheriff's Department signed it, and the Clerk signed it, and the City issued the Catering Permit to the requesting individual, for a Wedding this weekend.

Councilperson Kevin Lloyd, By Phone, reported to the Council he would still like to have a Sprinkler System installed in the Park, and asked if the City has received any other Quotes for this Project, to which Mayor Isaac Loveland reported, the last Quote he received was in the amount of twenty thousand dollars (\$20,000).

Councilperson Kevin Lloyd-BY Phone, reported to the Council he does not want to give up on this project, he feels it would be a great benefit for the Park.

Mayor Isaac Loveland reported to the Council the Raft River Electric Contract needs to be an Agenda Business Item for the July Council Meeting. The Mayor reported he would like to get this done this summer. The Mayor reported he has been visiting with Mike Christensen, from Raft River Electric, and he has been really helpful. The Mayor reported Christensen is putting together a full Procedure List, that will work with our Utility Hook-Up Application, so we are all on the same page.

Mayor Isaac Loveland reported to the Council he has been working with Kyle /Redman, from ATC, on the new Phone System for the City. The Mayor reported Redman still needs to check and make sure the new System will work with the City's Emergency Call System for the Telemetry System. The Mayor reported the new Phone System should save the City about fifty dollars (\$50) or more a month on our ATC Billing.

Mayor Isaac Loveland reported to the Council Georgia Dimick has been working on the Search Grant for the City, and he is meeting with her, and Matthew Hill, from Keller Associates next week.

Mayor Isaac Loveland reported to the Council the City was approved for an eight hundred thousand dollars (\$800,000) USDA Loan to use for our Wastewater System. The Mayor reported the Loan has a one percent (1%) interest rate, which is good, but the City is debt free right now, and he is not sure we want to put the City in this kind of debt right now. The Mayor reported the City does not need to decide on this now, we have some time before a decision needs to be made on whether to accept the USDA Loan or not.

Mayor Isaac Loveland reported to the Council the two inch (2") Overlay on W. Market St. should be done sometime in July.

Mayor Isaac Loveland reported to the Council according to Steve Freiburger, the Cassia County Transportation Engineer, W. Main St. needs to be completely rebuilt, but

according to John, from Kloepfer Inc. W. Main St. could be Chip Sealed. The Mayor asked the Council to think about what they would like to do about W. Main St. in the future.

Mayor Isaac Loveland and the Council discussed the 2020-2021 Proposed Budget handout in their Council Packets. The Mayor asked the Council to review the handout, and come prepared to work on the Budget at the July Council Meeting.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2880.00
Deric Bell – Deputy Clerk *	918.75
Bryan Day – Maintenance Department *	3946.50
Ravyn Buck -Maintenance Department *	2262.00
PERSI – Employer Remittance (05/16-05/31/20) *	1219.63
DL Evans Bank – EFTPS 941 Employer Remittance (May 20) *	2466.38
PERSI – Employer Remittance (06/01-06/15/20) *	963.40
Raft River Electric – Water Tank-45.13/Service Work-510.00 *	555.13
SelectHealth – Insurance (July 20) *	850.00
Day Welding LLC – Install Testing Post (Pump House 1) ^	132.92
Tires les Schwab – Backhoe tire Tube/Service Call *	310.97
Postmaster – Box Rent (Annual) *	76.00
Pump Service – Sprinkler Testing (Office/Rose Garden/Repair) *	140.45
Road Work Ahead – Crack Seal Machine/Tar Bricks (14 Boxes) *	1433.00
Ace Hardware – Maintenance Supplies	118.33
Ag-West Distributing – Maintenance Supplies	106.02
ATC Communications – Phone, Internet, Lift Station & Wells	465.66
Bonneville Power Administration – Transmission/Power (May 20)	10689.00
Butte Irrigation, Inc. – Park Supplies	29.40
Carquest of Burley – Maintenance Supplies	81.99
Creekside Store – Maintenance Fuel (June 20)	350.95
Dad’s Battery Store – Maintenance Supplies	121.89
Done-Right Contracting – Dirt, Bark, & Gravel	1300.00
Energy Management Corp. – Lift Station Generator Maintenance	1319.79
Ferguson Waterworks – Meters/Service/Safety Supplies	5756.58
Gem State Dairy Supply – Chlorine	76.00
Greenlon, LLC – Spray Trees, Shrubs, Insects, & Lawn	465.00
IRWA – Member Dues 2020-2021	355.00
Isaac Loveland – Reimburse City Expenses	385.63
KAM Gas. Inc. – Propane	110.90
Keller Associates – Monthly Fee/T&M Work	497.50
Kerry McMurray – Legal Services (June 20)	994.50
Lamont Young – Back-Up Operator Fee (June 20)	300.00
Magic Valley Labs – Water Test	18.00
O’Reilly – Maintenance Supplies	42.33

Pollardwater – Brute Containers & Lids (Park)	668.76
Postmaster – Stamps for Office Use	344.00
Raft River Electric – New Service Install	1646.80
Richard & Carolyn Hice – Deposit Due After Final Billing	94.52
Road Work Ahead – Sign Posts & Hardware	155.10
Stokes – Maintenance Supplies/Park Expense/Cold Patch	2542.78
STOTZ Equipment – Mulching Kit	233.69
Stukenholtz Laboratory, Inc. – Alfalfa Sample Testing 1 st Cutting	56.00
The Times News – Hensen/Caudill Variance Hearings	269.42
Tires Les Schwab – Spare Tire for Chevy Dually	274.47
UAMPS – General A&G Expenses (June 20)	49.25
VISA - #1475 M. Yeaman June 20 Stmt. (Supplies)	122.90
VISA - #5322 B. Day June 20 Stmt. (Lights for Fountain (3 ea.))	<u>858.16</u>
TOTAL	\$50,755.45

Mayor Isaac Loveland reported he needs to have a short Executive Session. City Attorney Kerry McMurray reported the Executive Session would fall under Idaho Code 74-206 (1)(b).

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 7:48 p.m., motion was made by Alexander to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(b) regarding personnel issues. The motion was seconded by Lloyd-By Phone, and unanimously carried, with the following roll call vote: Alexander-aye Carlson-aye, Lloyd-By Phone-aye, and Woodrow-aye.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 7:58 p.m. Upon motion made by Lloyd-By Phone, seconded by Woodrow, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-By Phone-aye, and Woodrow-aye, the Council moved to hire two (2) Temp Workers for fourteen dollars (\$14) per hour, to include all Temp Service Fees, for Road Work.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Lloyd-By Phone, and seconded by Alexander, and unanimously carried, with the following vote: Alexander-aye, Carlson-aye, Lloyd-By Phone-aye, and Woodrow-aye. Adjournment was at 8:00 p.m.

Isaac Loveland, Mayor

Mary Yeaman, City Clerk-Treasurer