

**ALBION CITY COUNCIL MEETING
MINUTES JULY 10, 2018.**

CALL TO ORDER – The meeting was called to order at 7:06 p.m. in the Albion Civic Center by Mayor Sharon H. Wilmot.

OPENING CEREMONIES – Pledge of Allegiance was led by Mayor Wilmot.

ROLL CALL – Present: Mayor Sharon H. Wilmot, Council President Isaac Loveland, Councilpersons Zack Alexander, and Kevin Lloyd, City Clerk-Treasurer Mary Yeaman, and City Attorney Kerry McMurray.
Councilperson Chad Manderscheid and Maintenance Department Bryan Day were excused.

OTHERS IN ATTENADANCE – Gwen Montgomery, Randy and Janet Brackenbury, Melissa Barry, Myron Wilson, Heather Mortensen, John and Anna Marie Davis, Adelmo Maestas, and Mary Lynne Bristol.

APPROVAL OF MINUTES – Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Mandersscheid excused, the Council moved to approve the Minutes of the June 5, 2018 Council meeting as presented.

APPROVAL OF BILLS – Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch was not in attendance, therefore, no Report was given.

ANIMAL CONTROL REPORT – Maintenance Department Bryan Day was not in attendance, therefore, no Report was given.

AGENDA BUSINESS ITEMS

SOUTHERN IDAHO TOURISM – MELISSA BARRY

Melissa Barry, Executive Director of Southern Idaho Tourism, reported to the Council the Mission of Southern Idaho Tourism is to Develop and promote tourism and recreation in Southern Idaho – striking a balance between economic development and our natural resources. Southern Idaho Tourism is: 1) Marketing the region to draw visitors to stay, play, and experience the region, create demand within our hospitality industry, 2) Developing travel and tourism services and products to create jobs, strengthen and sustain our tourism economy, and 3) Providing customer service training programs to assure a quality visitor experience and business success. Barry talked about Tourism in

Region IV, reporting Tourism is the 5th largest industry in our region, Lodging collections are up 7% in the region, with 460K overnight visitors, and with \$106.1million in non-lodging spending, which includes restaurant, retail, gas, and entertainment. Barry talked next about Tourism in Cassia County, reporting in 2017 Lodging collections for the region was \$828,732, with \$7,127,715 Lodging Sales in Cassia County, with 71,277 overnight stays equaling \$16.5 million in non-lodging spending, and the second largest collections in Region IV. Barry reported on the State Parks Economic Impact Study, which includes the Day Use at Lake Walcott, Overnight Lake Walcott, Day Use Castle Rocks, and Overnight Castle Rocks, has \$6.5 million estimated spending by both parks within 50 miles. Barry talked about the southern Idaho Tourism Winter Campaigns, which included Ski Fam Tour – that brought 8 national journalists to ski Pomerelle and experience Burley, and promotes Snowmobiling, skiing, snowshoeing, and hot springs in Albion/Almo area. The Southern Idaho Tourism Spring/Summer Campaigns includes: 1) National Park Campaign – City of Rocks one of two banner campaigns, 2) Albion Haunted Mansions – over \$5,000 spent in advertising, 3) Albion B&B – Pitched to Meetings News Northwest & advertise, 4) Rock Climbing Fam Tour – National climbing journalists to City of Rocks, and 5) Advertising – AAA, AAA Via, Horizon Air, Sunset Magazine, Interfuse, Maden Media, Pandora and 14 Billboards (2 outside of Burley). Barry reported Southern Idaho Tourism works closely with partners in the region, Chambers of Commerce, SIEDO, private and public entities to accomplish our mission. We utilize funding from the Idaho Regional Travel and Convention Grant Program to implement our programs and services. The current grant utilized to market the area is \$353,102 with a cash match requirement of \$44,138. Barry reported the Grants are for marketing only, and asked the Council if they would donate one hundred (\$100) dollars toward the Grant match.

Upon motion made by Loveland, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused, the Council moved to approve paying one hundred (\$100) dollars, to Southern Idaho Tourism, toward the Grant match.

Mayor Sharon H. Wilmot thanked Barry for coming to tonight's Council Meeting, and for her presentation.

4TH OF JULY CELEBRATION RECAP – KATHY ENDRES

Janet Brackenbury presented the 4th of July Celebration recap to the Mayor and Council, as Kathy Endres was unable to attend. Brackenbury reported in recognition of the one hundred fifty (150) years of Albion, the Committee planned a three (3) day Celebration. Monday night was Pioneer Night, which included a Dinner, Pioneer Games, Butter Churning, Wagon Rides, and a Pie Eating Contest. Brackenbury gave Kudos to Gwen Montgomery for putting this together. Tuesday Night was the first Annual Dutch Oven Cook-off, with twenty five (25) participants. A variety of delicious samples were enjoyed by those in attendance. A Street Dance, with a fabulous live Band, followed the Cook-off, and even though not many danced, it was a great time. Wednesday the 4th was a full day of activities. Starting with the Senior Breakfast, the Patriotic Program in the Civic Center, the Parade, the Flag Raising Ceremony, Food and Games at the Park,

and ending with Fireworks, going off all over the Valley. Brackenbury reported it was a great three (3) days, and thanked everyone who helped make it possible.

RESOLUTION TO ADOPT NET METERING AGREEMENT, SET FEES FOR ALTERNATIVE POWER

City Attorney Kerry McMurray presented Resolution No. 2018-01 to the Mayor and Council for their review and approval.

Mayor Sharon H. Wilmot read Resolution No. 2018-01, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALBION, IDAHO ADOPTING THE MUNICIPAL ELECTRICAL NET METERING POLICY AND NET METERING AGREEMENT FOR INTERCONNECTING OF CUSTOMER OWNED NET METERING FACILITIES WITH THE CITY'S ELECTRICAL SYSTEM; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF ALBION, IDAHO hereby adopts the Municipal Electrical Net Metering Policy and Net Metering Agreement for Interconnection of Customer Owned Net Metering Facilities with the City's Electrical System, as is on file in the City Clerk's Office, 225 South Main, Albion, Idaho, which documents are made a part hereof by reference, as the City of Albion's official policy on net metering interconnections of customer owned net metering facilities with the City's municipal electrical system.

This Resolution No. 2018-01 shall be of full force and effect upon its execution by the Mayor and Clerk for the City of Albion.

APPROVED AND ADOPTED this 10th day of July, 2018.

THE CITY OF ALBION, IDAHO

BY: _____
Sharon H. Wilmot, Mayor

ATTEST:

Mary Yeaman, Clerk

It was reported Raft River Electric will service this metering, and the standard Hook-Up Fee will be required. All customers requesting Net Metering Facilities will be required to fill out, and sign the Net Metering Agreement, which is at the City Office.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused, the Council moved to Accept Resolution No. 2018-01 as presented.

After a brief discussion, the Council set the Base Rate at nine (\$9) dollars. Credits can accumulate during the calendar year, but will zero out at the end of the year. Every install must be approved by the Council.

CONTIGUOUS WATER METERS UPDATE 2015, 2016, AND 2017

The Mayor and Council reviewed the printout provided by former Deputy Clerk Sharity Parish, showing the payback amounts on the Contiguous Water Meter Accounts for the years 2015, 2016, and 2017.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused, the Council moved to accept the payback amounts on the Contiguous Meter Accounts as presented, and asked that the Credits begin with the July Billings.

SPRINKLER SYSTEM FOR THE CITY PARK

Mayor Sharon H. Wilmot reported to the Council she asked Maintenance Department Bryan Day to get Quotes on installing a Sprinkler System in the Park, on the lot by Well #2, and here at the Civic Center. No Quotes were received. The Mayor asked that this item be put on the August Agenda.

ROSE GARDEN ISSUES AND CONCERNS

Council President Isaac Loveland reported to the Council the City does own the Rose Garden property. Loveland reported he talked to the Historical Society about working together on Upkeep, Signage and other Information that could be provided. Loveland reported a lot of people stop and walk through the Rose Garden, and we need to keep it a nice place to visit.

Mayor Sharon H. Wilmot reported the fence needs to be repaired or replaced, as part of the upkeep.

Council President Isaac Loveland reported it is important to work together on things such as this.

SURFACE WATER USERS UPDATE

Council President Isaac Loveland told the Council there is nothing new to report on this issue.

REDUCED UTILITY RATE REQUESTS

Mayor Sharon H. Wilmot reported to the Council the City received two (2) requests for Reduced Utility Rates. The first one is a vacant lot, and they are requesting no monthly fees be assessed. It was reported there are no hook-ups to this property.

Upon motion made by Loveland, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid

excused, the Council moved to approve the request for no assessed charges for the vacant lot.

The second request is for Part-time or Vacation utility charges on a vacant lot. The requesting party told the Council the Request Form is confusing. The vacant lot should be charged contiguous water charges with their other property, which is adjacent to the vacant lot, and they would like Part-time or Vacation rate on the Sewer charge.

Upon motion made by Alexander, seconded by Loveland, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused, the Council moved to allow the Part-time rate for the Sewer charge, which is one half (1/2) the base rate, for six (6) months according to City Ordinance, from today's date of July 10, 2018 forward, and contiguous water charges will be allowed on the vacant lot, with the adjacent property at 209 Whitman St.

DELINQUENT ACCOUNTS REVIEW

The Mayor and Council reviewed the Delinquent Account List. The Council asked about a couple of the Accounts, with no other comments being made. The List is looking better.

2018-2019 BUDGET APPROVAL FRO PUBLICATION

City Clerk Mary Yeaman reported to the Council she was able to balance the 2018-2019 Proposed Budget the Council put together. Yeaman asked the Council to review the 2018-2019 Proposed Budget and asked for publication approval.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused, the Council moved to approve publishing the 2018-2019 Proposed Budget as presented.

Councilperson Zack Alexander suggested to the Council the City make a larger donation to the 4th of July Celebration each year, to be included in future Budgets. Alexander suggested the donation be given to the Committee in the fall, instead of waiting until just before the Celebration.

City Attorney Kerry McMurray read information he found regarding the State Investment Pool. McMurray reported most funds are uninsured investments, therefore, they are a higher risk. McMurray had information on investing guidelines the Council could review.

Councilperson Kevin Lloyd reported to the Council he will check into the State Investment Pool further, and he will also check with other Cities to find out more information.

INFORMATION FROM CITY OFFICIALS

Councilperson Zack Alexander reported to the Council he was given a picture of the proposed Plaque, stating the Civic Center Building was donated to the City by the Masons. Alexander reported the Plaque has the Masonic Logo at the top.

Myron Wilson reported to the Council Rich Redman, who is a Mason, approved the Plaque design.

City Attorney Kerry McMurray suggested contacting the Masonic Headquarters to get written permission to use the Masonic Logo on the Plaque before it is made.

Councilperson Zack Alexander reported he will contact the Masonic Headquarters and request written permission to use the Masonic Logo on the Plaque.

The Clerk was asked to include this item on the August Agenda.

Councilperson Zack Alexander reported to the Council the thistle is really bad all over town. Alexander asked if Letters can be written to property owners, asking them to spray, and remove the weeds around their properties.

City Clerk Mary Yeaman reported we have a Letter ready to send out, I just need to know who to send it to. The Clerk was given three (3) properties to send a Letter to. It was also suggested to include a message in the Billings.

Mayor Sharon H. Wilmot reported she was asked about the pipe in the delivery ditch by the History Center. The Mayor reported the driveway has been blocked off, and the repairs will be done soon.

Adelmo Maestas told the Council he cannot hear what is being said by the Mayor or the Council, and asked if a sound system could be used during Council meetings.

Mayor Sharon H. Wilmot thanked Maestas for his comment, and reported the issue will be looked into.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1550.00
Salaries – Clerk *	2716.82
Bryan Day – Maintenance Worker *	2844.00
Ravyn Pawson – Maintenance Helper *	1526.25
PERSI – Employer remittance (06/16-06/30/18) *	697.32
DL Evans Bank – EFTPS 941 Employer Remittance (June 18) *	1379.68
PERSI – Employer Remittance (07/01-07/15/18) *	449.75
SelectHealth – Insurance (August 2018) *	892.00
State Tax Commission – W/H Tax 2 nd Qtr. 2018 *	234.00
Southern Idaho Tourism – City’s Grant Match *	100.00
Ace Hardware – Maintenance Supplies	90.68
Ag-West Distributing Co. – Weed Sprayer Parts	38.66
Association of Idaho Cities – 2019 Annual Dues	400.00
ATC Communications – Phone, Fax, Internet, & Lift Station	421.09
Bonneville Power Administration – Transmission/Power (June 18)	9959.00
Carquest of Burley – Vehicle Maintenance Supplies	148.51
Creekside Store – Maintenance Fuel (July 2018)	254.42

Fastenal, Company – Maintenance Shop Supplies	81.53
Greenlon, Inc. – Spraying Bugs & Trees	120.00
IRWA – 2018-2019 Annual Dues	355.00
Kerry McMurray – Legal Services (July 2018)	
Lamont Young – Back-Up Operator Fee (August 2018)	150.00
Linda Hutchison – Deposit Refund-After Final Billing	133.21
Magic Valley Labs – Water Test	16.00
Mary Yeaman – Travel Claim (July 2018)	74.50
Metropolitan Compounds, Inc. – Liquid Enzymes	261.35
Raft River Electric – Water Tank-/Service Work-	
Randy & Jamie Briggs – Deposit Refund-After Final Billing	126.19
The Times News – 2018-2019 Budget Hearing Publication	459.47
UAMPS – General A&G Expenses	50.60
VISA - #4409 M. Yeaman July 2018 Stmt. (Toner Cartridges)	487.96
VISA – # 8576 B. Day July 2018 Stmt.	<u>104.73</u>
TOTAL	\$26,122.72

Mayor Sharon H. Wilmot thanked everyone for attending tonight’s Council Meeting, and announced the Council will now go into an Executive Session.

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 8:40 p.m., motion was made by Alexander, to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(a), regarding personnel issues. The motion was seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 8:55 p.m.
The Council reviewed Job Applications received, but no decision was made.
Upon motion made by Loveland, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused, the Council moved to have the City Office open Monday through Thursday, and closed on Friday.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Loveland, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Loveland-aye, with Manderscheid excused.
Adjournment was at 8:57 p.m.

Sharon H. Wilmot, Mayor

Mary Yeaman, City Clerk-Treasurer