

**ALBION CITY COUNCIL MEETING
MINUTES SEPTEMBER 5, 2017.**

CALL TO ORDER – The meeting was called to order at 8:00 p.m. in the Albion Civic Center by Mayor Sharon Hardy-Mills.

OPENING CEREMONIES – Pledge of Allegiance led by Mayor Hardy-Mills.

ROLL CALL – Present: Mayor Sharon Hardy-Mills, Councilpersons Zack Alexander, Mike Gailey, and Isaac Loveland, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Shawn Burton.

Council President Chad Manderscheid arrived while the meeting was in progress.

OTHERS IN ATTENDANCE – Kyla Sawyer, Resident Deputy Jason Lynch, Mary Lynne Bristol, John Davis, Deputy Clerk Sharity Parish, and Troy Mortensen.

APPROVAL OF MINUTES – Upon motion made by Loveland, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, and Loveland-aye, with Manderscheid excused, the Council moved to approve the Minutes of the August 1, 2017 Council Meeting as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch emailed the July 2017 Report to the City Clerk. The July Report contained the following information: one (1) Motorist Assist, five (5) Traffic Stops, which resulted in two (2) Citations, and three (3) Verbal Warnings, seven (7) 911 Hang Up/Open Line/Prank Calls, one (1) Suspicious Person, one (1) Welfare Check, three (3) Controlled Burns, one (1) Cow Out, one (1) information, and four (4) Civil Papers Served.

Resident Deputy Jason Lynch reported to the Council for the month of August 2017 he had three (3) Traffic Stops, which resulted in one (1) Citation, and two (2) Verbal Warnings, five (5) VIN Inspections, one (1) Cow Out, one (1) Welfare Check, one (1) 911 Hang up/Open Line/Prank Call, one (1) Animal Complaint, one (1) Warrant Served, and one (1) Traffic-All Other. Deputy Lynch asked the Council if they had any questions or concerns, to which Councilperson Gailey reported there have been several people speeding through town. Deputy Lynch reported he will be patrolling during the daytime this month, and he plans to slow people down.

ANIMAL CONTROL REPORT – Shawn Burton, from the Maintenance Department, reported to the Council he has received several complaints about the Turkeys running loose through town. Burton reported he counted over thirty (30) near his home one evening. Burton reported to the Council he contacted Fish and Game, and they plan to come to Albion and investigate the Turkey situation. Burton told the Council Fish and Game suggested taking around a Petition, to get the residents opinions on what they would like to see done with the Turkeys.

CITIZEN'S ISSUES

MINI-CASSIA CHAMBER OF COMMERCE – KYLA SAWYER

Kyla Sawyer, President & CEO of the Mini-Cassia Chamber of Commerce, reported to the Council the last time the City paid Membership Dues to the Chamber was in 2013 and they paid four hundred (\$400) dollars. Sawyer reported she is not sure where this figure came from. Sawyer reported the Chamber has made some changes, and now offer a “Room to Grow” tiered benefit option. This allows members to choose additional benefits that fit their business needs and goals. Sawyer reported the Chamber is a 501C6 Non-Profit Business Organization. The Chamber promotes area businesses and recreation in both Counties. The vision of the Chamber is to create a vibrant, thriving and successful business community in the Mini-Cassia area. The Chamber is run by a twelve (12) person Board of Directors, the President and CEO, Chairman, 1st Vice-Chair, 2nd Vice-Chair and Past Chair. Sawyer asked why the City has not been a member of the Chamber the past four (4) years, to which the Mayor reported the previous Council's felt the City received no benefits for the dollars paid. Sawyer told the Council their packets contain a Membership Registration Form, if the City would like to again become a member of the Chamber. Sawyer thanked the Mayor and Council for allowing her time to present her information at tonight's Council Meeting. Mayor Sharon Hardy-Mills thanked Sawyer for coming to the Council Meeting, and told her to be careful driving home, as we have a lot of deer in the valley.

UTILITY QUESTIONS – BRAD WOODROW

Brad Woodrow was not in attendance at tonight's Council Meeting.

GENERAL PUBLIC COMMENTS – 10 MINUTES TOTAL

The general tenor of the comments made is as follows: Troy Mortensen reported to the Council water is a big issue, and we own several lots in the City, and I am concerned about our water. Mortensen told the Council the City needs to assign a Ditch Rider, to monitor water usage, and he would volunteer to do this, as Shawn should not be expected to do this. Mortensen reported to the Council Six S Ranch chained all of the gates closed, and he cut the chains off. Mortensen told the Council Six S Ranch does not have precedence over the City or Campus water rights.

Shawn Burton, from the Maintenance Department, reported to the Council he has talked with all the water users, and they had no complaints, they were able to get water when they called for it. Burton also reported the water users are supposed to take care of this. Troy Mortensen told the Council the Vaughn Ditch water is for the City users, not for Skaggs/Six S Ranch. Mortensen reported they don't know what their water right is. Mortensen told the Council the City needs to setup a Water Committee to deal with the water issues.

APPROVAL OF BILLS – Upon motion made by Alexander, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve payment of the Bills as presented.

AGENDA BUSINESS ITEMS

ORDINANCE NO. 2017-09-01 ANNUAL APPROPRIATION ORDINANCE

City Attorney Kerry McMurray presented Ordinance No. 2017-09-01 Annual Appropriation Ordinance to the Council for their approval.

Mayor Sharon Hardy-Mills read Ordinance No. 2017-09-01 AN ORDINANCE TERMED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018: MAKING APPROPRIATION OF CERTAIN SUMS OF MONEY TO DEFRAY THE NECESSARY GENERAL EXPENSES OF CONDUCTING THE BUSINESS OF THE CITY OF ALBION; LEVYING A DIRECT TAX UPON ALL THE TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF ALBION FOR THE PURPOSE OF PROVIDING THE NECESSARY MONEY FOR THE GENERAL FUND; PROVIDING FOR THE DELIVERY OF A CERTIFIED COPY OF THE ORDINANCE TO THE SECRETARY OF STATE FOR FILING; PROVIDING FOR THE APPROPRIATION OF ALL MONEY COMING INTO THE CITY TREASURY; PROVIDING FOR PAYMENT OF TAXES SO COLLECTED UP TO \$27,523.00 IN THE GENERAL FUND; AND FIXING THE EFFECTIVE DATE OF THIS ORDINANCE to the Council in its entirety.

Upon motion made by Gailey, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to waive the three (3) Readings of Ordinance No. 2017-09-01.

Upon motion made by Gailey, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve and accept Ordinance No. 2017-09-01 AN ORDINANCE TERMED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; MAKING APPROPRIATION OF CERTAIN SUMS OF MONEY TO DEFRAY THE NECESSARY GENERAL EXPENSES OF CONDUCTING THE BUSINESS OF THE CITY OF ALBION; LEVYING A DIRECT TAX UPON ALL THE TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF ALBION FOR THE PURPOSE OF PROVIDING THE NECESSARY MONEY FOR THE GENERAL FUND; PROVIDING FOR THE DELIVERY OF A CERTIFIED COPY OF THIS ORDINANCE TO THE SECRETARY OF STATE FOR FILING; PROVIDING FOR THE APPROPRIATION OF ALL MONEY COMING INTO THE CITY TREASURY; PROVIDING FOR PAYMENT OF TAXES SO COLLECTED UP TO \$27,523.00 IN THE GENERAL FUND; AND FIXING THE EFFECTIVE DATE OF THIS ORDINANCE as presented, and also moved to approve the Mayor signing Ordinance No. 2017-09-01.

2ND READING ORDINANCE NO. 2017-10-01 COMPRESSION BRAKES PROHIBITED SIGNAGE

Mayor Sharon Hardy-Mills read Ordinance No. 2017-10-01 AN ORDINANCE OF THE CITY OF ALBION , IDAHO PROHIBITING THE USE OF COMPRESSION BRAKING SYSTEM ON MOTOR VEHICLES WITHIN THE CITY LIMITS OF THE CITY OF

ALBION; PROVIDING DEFINITIONS FOR THIS SECTION FOR MOTOR VEHICLES, COMPRESSION BRAKES OR COMPRESSION BRAKING SYSTEMS AND EMERGENCY SITUATIONS; PROVIDING FOR BRAKING SYSTEM REGULATIONS FOR BRAKE NOISE, AND PROVIDING FOR EXCLUSIONS FOR EMERGENCY VEHICLES; PROVIDING THAT VIOLATIONS OF THIS SECTION SHALL BE AN INFRACTION; PROVIDING FOR A SEVERABILITY CLAUSE, PROVIDING FOR AN EFFECTIVE DATE for the second reading. The third, and final reading of Ordinance NO. 2017-10-01 will take place at the October Council Meeting.

WEST ST. CULVERT UPDATE

Mayor Sharon Hardy-Mills reported to the Council the old Bridge has been removed, some concrete has been poured, and some rebar is in place. The Mayor reported the Culvert Project has been a slow process so far, and the Maintenance Department helped redirect the water.

MAINTENANCE SHOP UPDATE

Mayor Sharon Hardy-Mills reported to the Council Thornton Construction is putting up the Maintenance Shop, and the City received a Project Manager Resignation Letter, in the mail today, from Steve Noriyuki. The Mayor reported the framework is up, the skin will be started soon, and the garage doors have been ordered from Morgan Doors.

BPA CONTRACT

Mayor Sharon Hardy-Mills reported to the Council the Renewal Contract with Bonneville Power Administration (BPA) needs to be signed and returned to BPA by Friday, September 15, 2016.

Upon motion made by Gailey, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve, with protest, the Mayor signing the Renewal Contract with BPA that will be returned to BPA by Friday, September 15, 2017.

REPAIRS FOR OLD SHOP UPDATE

Mayor Sharon Hardy-Mills reported to the Council she contacted another Contractor about a Bid for the Old Shop Repairs, and she has not received a response. The Mayor reported she will contact him again.

Shawn Burton, from the Maintenance Department, reported he will check on getting a Bid for the Old Shop Repairs.

QRU BUILDING UPDATE

Mayor Sharon Hardy-Mills reported to the Council she spoke with Abby Dayley and asked what progress is being made on getting a QRU Building. The Mayor reported Dayley said she is still looking into getting a Grant to build the QRU Building.

QUALITY ASSURANCE PLAN / O&M MANUAL UPDATE

Shawn Burton, from the Maintenance Department, reported to the Council the City needs to get this done as soon as possible, as DEQ has been patient with the City, but he is not sure how much longer that will last.

After a brief discussion, the Council agreed they do not feel the City should pay an enormous amount to J-U-B Engineers to prepare the Quality Assurance Plan/O&M Manual, when the City provides all the information needed.

City Attorney Kerry McMurray reported the City has every right to negotiate a fair and reasonable price with J-U-B Engineers for their services.

Councilperson Mike Gailey told the Council he would like to meet with J-U-B Engineers to discuss them giving the City a reasonable and fair price for their services.

Mayor Sharon Hardy-Mills told the Council she will call Ivan McCracken, from J-U-B Engineers, to set up a meeting with herself and Councilperson Gailey. After a brief discussion, the Mayor and Councilperson Gailey set the meeting date for Tuesday, September 12, 2017 at 8:00 p.m. in the City Office. The Mayor reported she would contact McCracken to make sure the date works with his schedule.

ALBION RECREATION DISTRICT UPDATE

Mayor Sharon Hardy-Mills asked Councilperson Isaac Loveland for an update on the Albion recreation District.

Councilperson Isaac Loveland reported to the Council the Committee missed the deadline to get the Albion Recreation District on the November Ballot. Loveland reported the Committee should have it ready for the next Election.

ADDITIONAL TERRORISM INSURANCE

Mayor Sharon Hardy-Mills reported to the Council the City received information on Terrorism Insurance from ICRMP. The information is for additional insurance with a fee of five thousand (\$5,000) dollars. The City already has Terrorism Insurance through ICRMP, and usually rejects the offer for the additional coverage.

Upon motion made by Loveland, seconded by Gailey, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to reject the additional Terrorism coverage, and approved the Mayor signing the Rejection Form to be sent back to ICRMP.

SUGGESTIONS FOR 4TH OF JULY COMMITTEE

Mayor Sharon Hardy-Mills asked the Council what ideas they have for the 4th of July Celebration, to make it extra special for the one hundred fifty (150) year anniversary. Councilperson Mike Gailey reported to the Council he feels a decision on what we want included in the 4th of July Celebration should be made first, then we can go forward with putting a plan together.

The suggestions made are as follows: Climbing Wall, Bounce Houses, Bed Races, Mower Races, Soap Box Races, Color or Fun Run, Candy Bomber, Volley Ball

Tournament, Grease Pole, Horseshoe Tournament, 3 on 3 Basketball Tournament, Kids Games, Greased Pig Contest, Senior Breakfast, Parade, Concert, and Fireworks.

Mayor Sharon Hardy-Mills asked John Davis if he thinks any of the previous committee members would be interested in helping with the 4th of July Celebration, to which Davis reported they might be.

Mayor Sharon Hardy-Mills asked John Davis if he would be willing to help with the 4th of July Celebration, to which Davis reported he would be willing to be over the Parade.

The Mayor thanked Davis for volunteering, and asked the Council to bring more ideas to the October Council Meeting.

COUNCIL GOALS REVIEW

Mayor Sharon Hardy-Mills reviewed the List of Goals with the Council .The West St. Culvert Project – is being worked on. Promote Growth and Business – is still being worked on. Flood/Emergency Preparedness Plan – the Mayor reported she needs to meet with Undersheriff George Warrell to discuss this. Resurface Roads – this is being checked on. Build Walking Path, Re-Do Sidewalks, Include Lighting – is still be worked on. Build New Maintenance Shop – is in progress. Review Ordinances-One Each Month – the Mayor reported she has asked City Attorney McMurray to check on the Nuisance Ordinance. Non-Potable Water Irrigation – the Council agreed this is a top priority issue. City Wide Clean-Up – Weeds, Trees/Debris in Creek, and Run Down (Rustic) Buildings – the old trailer and house will be torn down in a month or so. City Office Repairs – Maybe Move Office to Civic Center – the Mayor reported she will contact the Contractor to see if a Bid has been prepared for this. Civic Center Sign – Councilperson Mike Gailey reported Layne Anderson will be doing the Civic Center Sign for his Eagle Scout Project.

DELINQUENT ACCOUNTS REVIEW

Mayor Sharon Hardy-Mills reviewed the Delinquent Accounts with the Council. The Council agreed it is good to see the List getting smaller.

City Clerk Mary Yeaman reported to the Council one (1) account that was sent to Small Claims was paid in full last Friday.

Deputy Clerk Sharity Parish reported to the Council we have one (1) account that the Owner passed away, and we have sent the Billings and a Letter to the daughter, but we have not received any response from her.

City Attorney Kerry McMurray asked that all the information on the account be sent to him, and he will check it out further.

INFORMATION FROM CITY OFFICIALS

City Clerk Mary Yeaman reported to the Council the deadline to file for the two (2) Council Seats for the November Election is Friday, September 8th at 5:00 p.m. Yeaman reported no one has picked up a Declaration of Candidacy or Petition of Candidacy yet. Yeaman urged Councilperson Alexander and Councilperson Gailey to pick up the Forms.

Councilperson Zack Alexander reported to the Council he was at the Playground with his children, and the Playground Equipment needs to be worked on..
Shawn Burton, from the Maintenance Department, told the Council he will check it out, and make the needed repairs.

Mayor Sharon Hardy-Mills reported the Fundraiser for Colton Pitchford is Saturday, September 9th at the Park Pavilion. The Mayor urged everyone to attend.

PRESENTATION OF BILLS

Mayor and Council Salaries *	190.00
Salaries – Maintenance-3364.30/Clerk-2761.39 *	6125.69
Sharity Parish – Deputy Clerk *	897.14
Jeremiah Wood – Maintenance Helper *	978.50
PERSI – Employer Remittance (08/16-08/30/17) *	692.34
DL Evans Bank – EFTPS 941 Employer Remittance (Aug. 17) *	1762.86
PERSI – Employer Remittance (09/01-09/15/17) *	723.03
Raft River Electric – Water Tank *	40.13
SelectHealth – Insurance (October 2017) *	1405.00
Cassia County Sheriff – Annual Contract Payment *	2500.00
Ace Hardware – Maintenance Supplies	10.47
ATC Communications – Phone, Fax, Internet, & Lift Station	421.97
Bonneville Power Administration – Transmission/Power (Aug. 17)	9071.00
Creekside Store – Maintenance Fuel (Sept. 17)	268.41
Ferguson – Maintenance Supplies (Shop Septic System)	273.00
J-U-B Engineers – Culvert Project Final Invoice	2564.44
Jim & Karlene Kelley – Refund After Final Billing	113.02
Kerry McMurray – Legal Services (Sept. 2017)	782.00
Magic Valley Labs – Water Test	138.00
Mary Yeaman – September 2017 Travel Claim	96.00
Morgan Door Co. – Maintenance Shop Doors	7370.00
NAPA Auto Parts – Maintenance Supplies	56.52
Productivity Plus – Maintenance Supplies	545.45
Sweet’s Portable Waste Service – Porta Potty	258.96
The Times News – Appropriation Ordinance Publication	291.85
UAMPS – General A&G Expenses	50.16 ?
VISA - #4409 M. Yeaman Sept. 2017 Statement	602.41
VISA – #7977 S. Burton Sept. 2017 Statement	<u>928.75</u>
TOTAL	\$39,157.10

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Alexander, seconded by Manderscheid, and unanimously carried, with the

following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye. Adjournment was at 10:23 p.m.

Sharon Hardy-Mills, Mayor

Mary Yeaman, City Clerk-Treasurer