

**ALBION CITY COUNCIL MEETING
MINUTES NOVEMBER 10, 2020.**

CALL TO ORDER – The meeting was called to order at 7:00 p.m. in the Albion Civic Center by Council President Kevin Lloyd.

OPENING CEREMONIES – Pledge of Allegiance led by Council President Kevin Lloyd.

ROLL CALL – Present: Mayor Isaac Loveland-By Phone, Council President Kevin Lloyd, Councilpersons Dallan Doc Carlson, Wayne Winder, and Brad Woodrow, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day.

OTHERS IN ATTENDANCE – Deputy Clerk Deric Bell, Paul Baumgartner, John Davis, David and Rhonda Chatterly, and Resident Deputy Jason Lynch.

APPROVAL OF MINUTES – Upon motion made by Carlson, seconded by Winder, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve the Minutes of the October 6, 2020 Council Meeting, and the Minutes of the October 29, 2020 Special Council Meeting as presented.

APPROVAL OF BILLS – Upon motion made by Winder, seconded by Carlson, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch reported for the Month of September 2020 there were four (4) Traffic Stops, which resulted in one (1) Citation, and three (3) Verbal Warnings, one (1) Minor Accident, three (3) 911 Hang Up/Open Line/Prank Calls, one (1) Business Check, one (1) Suspicious Person, one (1) Administrative, and three (3) VIN Inspections.
Resident Deputy Jason Lynch reported for the month of October 2020 there were two (2) Traffic Stops, which resulted in two (2) Verbal Warnings, three (3) Follow Ups, one (1) Business Check, one (1) Foot Patrol, and four (4) VIN Inspections.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, told the Council he had nothing to report.

BUSINESS ITEMS

END EMERGENCY DECLARATION

Mayor Isaac Loveland-By Phone, reported to the Council he feels it is time to end the City's Emergency Declaration, and asked the Council for their thoughts.
City Attorney Kerry McMurray reported to the Council Idaho Code 46-1011 requires a Resolution to end the City's Emergency Declaration, that would need to be filed with the

County Recorder. McMurray also reported the Emergency Declaration allows the City to exceed budgeted funds for an Emergency if needed.

Councilperson Brad Woodrow reported if the Emergency Declaration is not costing the City, he feels we should leave it in place for a while longer, until we see what direction things go.

Council President Kevin Lloyd reported he has no negative concerns leaving the Emergency Declaration in place.

Councilperson Dallan Doc Carlson reported he agrees with Councilperson Woodrow. The Council agreed to leave the Emergency Declaration in place for now.

KELLER ASSOCIATES CONTRACT REVIEW

Mayor Isaac Loveland-By Phone, reported there is some concern about language in the original Agreement between Keller Associates and the City. The Studies remain the property of the City is the concern.

City Attorney Kerry McMurray reported USDA raised the concern, about the language, when reviewing the Agreement between the City and Keller Associates. USDA has a problem with the City owning the documents, and provided language they would prefer be included in the Agreement. City Attorney McMurray read the proposed language change which is; the documents shall become the property of the owner after payment in full. City Attorney McMurray reported to the Council the language change is suitable, and recommends adding their language, and going forth with the USDA Search Grant, in the amount of thirty thousand dollars (\$30,000). McMurray reported to the Council all his concerns were addressed.

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to authorize the Mayor signing the USDA Search Grant Agreement with the added language

MUTUAL AIDE AND ASSISTANCE AGREEMENT

Mayor Isaac Loveland-By Phone, reported to the Council that He, City Clerk Mary Yeaman, and Bryan Day, from the Maintenance Department, with the help of Irene Nautch, from DEQ, completed a Source Water Protection Plan, for the City's Water System, and an Emergency Response Plan. A question on the Emergency Response Plan asks if you are a member of IDWARN. Irene Nautch, from DEQ, suggested the City become a member of IDWARN, which requires a signed Mutual Aide and Assistance Agreement. The Agreement allows Cities to help each other in emergency situations.

City Attorney Kerry McMurray reported IDWARN is a Statewide Committee for Wastewater and Water Systems, a network of resources for Cities to access during emergencies. McMurray reported Cities may have to pay for the Aide and Assistance they receive, but not always.

Mayor Isaac Loveland-BY Phone reported he feels it would be beneficial for the City to be a member of IDWARN.

Upon motion made by Carlson, seconded by Winder, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve the Mayor signing the Mutual Aide and Assistance Agreement.

TASK ORDER FOR CCTV REVIEW

Mayor Isaac Loveland-By Phone, reported to the Council Task Order No. 004 is for Keller Associates to review the CCTV, on the Sewer System, for a Fee of three thousand dollars (\$3,000). The Mayor-By Phone asked Bryan Day, from the Maintenance Department, if he knows when the Sewer Lines will be videoed, to which Day reported they will start mid-week. Mayor Loveland-By Phone reported it should take about a week to video the Sewer Lines, but he does not know how long it will take to review the video.

Upon motion made by Carlson, seconded by Lloyd, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye, the Council moved to approve the Mayor signing Task Order No. 004, and approved paying Keller Associates three thousand dollars (\$3,000) to review the CCTV.

WATER ORDINANCE STANDARD REVIEW

City Attorney Kerry McMurray asked the Council if they have had a chance to review the Water Ordinance, to which the Council reported they have not. The Clerk was asked to email a copy of the Water Ordinance to the Council for their review before the December Council Meeting. This Item was tabled until the December Council Meeting.

RAFT RIVER ELECTRIC CONTRACT

Mayor Isaac Loveland-By Phone, and City Attorney Kerry McMurray reported they have not heard from Raft River Electric concerning the Contract. This Item was tabled until the December Council Meeting.

INFORMATION FROM CITY OFFICIALS

Mayor Isaac Loveland-By Phone, reported he participated in the Mayor's Walking Challenge, sponsored by Blue Cross/Blue Shield, and earned one thousand dollars (\$1,000) for the City. The money can be used for promoting healthy lifestyles and activities within the City. Mayor Loveland-By Phone told the Council he does not know when the City will receive the money.

City Clerk Mary Yeaman reported to the Council the City received the check yesterday.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2880.00
Deric Bell – Deputy Clerk *	892.50
Bryan Day – Maintenance Department *	4018.50

Ravyn Buck – Maintenance Department *	2067.00
PERSI – Employer Remittance (10/16-10/31/20) *	1214.89
DL Evans Bank – 941 EFTPS Employer Remittance (Oct. 20) *	2618.84
PERSI – Employer Remittance (11/01-11/15/20) *	927.21
Raft River Electric – Water Tank *	45.13
SelectHealth – Insurance (Dec. 20) *	954.00
Personnel Plus – Maintenance Help *	191.12
A.M.I. Supply – Shop Tools	38.51
Ace Hardware – Maintenance Supplies	60.20
ATC Communications – Phone, Internet, Lift Station, & Wells	537.29
Bolen’s Control House, Inc. – SCADA Services/Travel	500.00
Bonneville Power Administration – Transmission/Power (Oct.20)	16302.00
Carquest of Burley – Maintenance Supplies	143.13
Cassia County Tax Collector – 2020 Property Tax	144.00
Creekside Store – Maintenance Fuel (Nov. 20)	156.87
Display Sales – Flags/Poles	361.00
Ferguson Waterworks – Maintenance Supplies	366.60
Franklin Building Supply – Maintenance Supplies	24.54
Idaho Rural Water Assoc. – B. Day Water Class	285.00
Keller Associates – Monthly Fee	250.00
Kerry McMurray – Legal Services (Nov. 20)	1198.50
Lamont Young – Back-Up Operator Fee	300.00
Magic Valley Labs – Water Test	18.00
Stokes – Shop Tools	51.99
UAMPS – General A&G Expenses	49.25
VISA - # 3522 B. Day Nov. 2020 Stmt. (LHTAC Manuals)	<u>257.50</u>
TOTAL	\$38,553.37

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Woodrow, seconded by Carlson, and unanimously carried, with the following vote: Carlson-aye, Lloyd-aye, Winder-aye, and Woodrow-aye. Adjournment was at 7:30 p.m.

Kevin Lloyd, Council President

Mary Yeaman, City Clerk-Treasurer