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**BEFORE THE CITY COUNCIL
FOR THE CITY OF ALBION, IDAHO**

RESOLUTION NO. 2023-02

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE
CITY OF ALBION, IDAHO ADOPTING A POLICY FOR PAYMENT
UTILITY ACCOUNTS, INCLUDING FOR SERVICE WORK ON
PRIVATE PROPERTY, FOR PROPERTY OWNERS IN THE CITY,
AND SETTING AN EFFECTIVE DATE.**

WHEREAS, The City of Albion is a customer of Raft River Electric Co-op ("RRE"); and

WHEREAS, the City of Albion, Idaho receives billings for property owners in the City of Albion that have service, repair or upgrade work done for their electrical system by RRE; and

WHEREAS, the City Code at 4-5-4 provides that the expense of such work is ultimately the property owner's responsibility; and

WHEREAS, the City expects that each private utility service account in the City be paid in a timely manner; and

WHEREAS, the City published a Notice of Public Hearing regarding institution of an administrative fee for utility account balances, as by law provided; and,

WHEREAS, the City Council held a hearing, as by law provided, with respect to establishing an administrative fee for utility account balances; and

WHEREAS, after the hearing was held, the City Council determined it to be in the best interests of the City to set the administrative fee for utility account balances at Fifteen Dollars (\$15.00) per month to cover the reasonable costs for such services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Albion, Idaho that:

A. The City hereby adopts the following as its Policy for Payment of Raft River Electrical Service Work for Property Owners in the City and setting an administrative cost of Fifteen Dollars per payment to offset administrative costs of keeping and tracking utility account balances, to-wit:

Service work affecting the municipal electrical system of the City of Albion is performed by Raft River Electric (RRE). The City is a member of the Raft River Co-op, but individual property owners within the City are not members. Therefore, any service work needing to be performed to connect, repair, or upgrade electrical system matters for individual property owners and their uses to the City electrical system will be done by RRE, and RRE will send the billing statement for that work to the City.

The cost of such services is the responsibility of the property owner. (*See Albion City Code, 4-5-4*). The City will notify the property owner of the amount due for any such service work within Ten (10) business days of its receipt of the invoice from RRE. The invoiced amount will be added to the City's Utility Account for the responsible customer. The bill must be paid in full within thirty (30) days of the City's billing date to the customer.

If a customer cannot make full payment of their Utility Account balance within that 30-day timeframe, the customer must, in advance of the expiration of the 30 days, contact the City Office to make payment arrangements. Payment arrangements can be made over a maximum of four (4) months, to pay the amount in full. In the event that payment arrangements are made beyond the 30-days, then a fifteen dollar (\$15.00) per payment fee will be added for each month to cover administrative costs associated with the payment arrangement.

In the event that pay arrangements are requested beyond the four (4) month timeframe, the customer will need to negotiate such payment arrangement with the City Council. Request for such negotiations must be submitted, in writing, to the City Clerk.

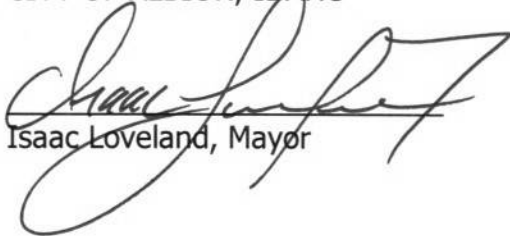
B. In the event of any conflict of this policy with federal or state law, federal or state law will take precedence and be the controlling authority in the matter.

C. This Resolution No. 2023-02 shall be of full force and effect upon its approval by the City Council and execution by the Mayor and Clerk for the City of Albion.

Passed by the Albion City Council this 4 day of April, 2023.

Approved by the Mayor on the 4 day of April, 2023.

CITY OF ALBION, IDAHO



Isaac Loveland, Mayor

ATTEST:



Linda Hutchison, City Clerk