



Minutes of the Albion City Council Meeting Held October 07, 2025

CALL TO ORDER— Mayor Isaac Loveland called the meeting to order at 7:03 p.m. in the Albion Civic Center.

OPENING CEREMONIES – Councilperson Dallan Carlson led the Pledge of Allegiance.

ROLL CALL – Roll call by Linda Hutchison Clerk-Treasurer. Present: Mayor Isaac Loveland, Council President Kevin Lloyd, Councilpersons: Tyson Tolman, Wayne Winder, and Dallan Carlson, City Clerk-Treasurer Linda Hutchison, City Attorney Kerry McMurray.

Deputy Clerk Deric Bell and Maintenance Director Brad Woodrow were excused.

OTHERS IN ATTENDANCE – Earl Warthen, Virginia Hall, Patricia Asher, Rick Quanstrom, Troy Mortensen. There were one or two others who were not immediately recognized.

APPROVAL OF MINUTES—There being no questions, Lloyd made a motion to approve the Minutes of the Council Meeting held on Sept. 2, 2025. Tolman seconded the motion and was formally approved with a vote: Lloyd- aye, Carlson-aye, Winder-aye, and Tolman-aye.

APPROVAL OF BILLS- The Council Members reviewed the bills, and there being no questions, a motion was made to approve them as presented by Carlson and seconded by Lloyd. The motion passed with a vote of: Lloyd- aye, Carlson-aye, Winder-aye, and Tolman-aye.

LAW ENFORCEMENT REPORT

Law Enforcement Officer Allred read the Law Report for the month of August & September 2025 as follows: 30 Traffic Stops with 14 citations issued, 2 Fire alarms, 1 vehicle theft, 1 Motorist assist, 2 Prank Calls/ 911 Hang up, 2 Noise Violation, 1 Intoxicated person, 3 SRO Calls, 1 SRO Follow up, 3 VIN Inspections, 2 Civil Paper services, 1 Theft under \$1,000, 1 Damage to Property under \$1,000.

Officer Moss announced that the Sheriff's office approved purchasing road signs for the City to inform & educate the citizens.

MAINTENANCE DIRECTOR REPORT

Maintenance Director Woodrow was not present for a report.

CLERKS REPORT

No report currently.

GENERAL PUBLIC COMMENTS/CITIZENS ISSUES

Earl Warthen stated that he is a member of the Groundwater Representative Committee, where they discussed the importance of protecting our groundwater. Warthen believes there is a need for maintenance and possibly installing a piping system to convey creek water from the surrounding creeks and down from Marsh Creek to the valley. Warthen shared more of his concerns about the need to conserve our groundwater.

Warthen mentioned his ideas of the State possibly purchasing the Skaggs Ranch property to make it a State Reserve. Lloyd thanked Warthen for his concern and the useful information.

AGENDA ITEMS

1 – Discuss Property Line Questions Along Existing Plotted, Undeveloped Road Right of Ways Around E. North Street (Warthen, Boyd)

. Warthen asked if he could extend the fence, he is in the process of building for Brent Boyd's property on E. North Street to make it a Straight line. Mayor Loveland informed him that the fence would then be encroaching on property that does not belong to Boyd and that the fence will need to be constructed inside of Boyd's property line.

2 – Discuss Information Presentation & Questions to Council Regarding Future Possibilities of Bordering City Boundary Line. (Paige Darrington)

Paige Darrington introduced herself and her business partner Brett Pilling, stating that they have purchased a 10-acre parcel bordering the city, as well as 2 acres near the campus. They plan to subdivide the parcels and would like to have them annexed into the city to connect the utilities. They are prepared to and will cover all costs incurred for the engineering and development of the parcels. Darrington provided each council member with a copy of the parcel maps for review. Darrington asked if they would be approved to be annexed in the city or not so they can move forward with the development plans be it with the city or the county. Darrington requested a decision as soon as possible to proceed with the development. Attorney McMurray stated he would investigate and inform the city of his findings regarding the issues.

3 – Request for Relocation and /or Removal of Existing Street Light Blocking Resident Property Access (Rick Quanstrum)

Quanstrum stated that he recently purchased a lot on Main Street and is requesting the council consider removing or relocating a light pole that is obstructing access to his property. A motion was made to remove the light pole and not replace it, by Lloyd. Carlson seconded the motion with a unanimous vote of all ayes from the council members.

A motion was then made by Carlson for the removal to be paid up to \$1,000.00 by the city, with any costs over that amount being the property owner's responsibility. The motion was seconded by Winder and passed unanimously by the council.

4 – Vaughn Ditch Fence / Irrigator Access Limitation (Mayor)

Mayor Loveland stated that the city has experienced numerous flooding issues that need to be addressed before the winter flood season arrives next year. Loveland reviewed a map of the area to be surveyed on Banner's property, which Banner has given the city access to, and approved surveying and building a fence on Banner's land to gain access to divert water in the ditch and prevent flooding of the city. The city's ditch-rider, Troy Mortensen, explained the areas of concern with the ditch and the need to take preventative measures to access and clean up the ditch as needed, as well as the ability to divert the water, and mentioned that he and Banner's would be willing to help with payment of the project. Mayor Loveland commented that fences make good neighbors, and we all need to work together for the betterment of all citizens. A motion was made to have a survey done of the land surrounding the ditch and to implement flood preventative measures as needed by Carlson, seconded by Tolman, with a vote of Lloyd—aye, Carlson—aye, Winder—aye, and Tolman—aye.

5 – Six-Month Reduced Utility Rate Application on Unoccupied Property on Whitman Street (Deputy Clerk)

Mayor Loveland stated that the city has received a request from Darren Smyer's family for a six-month Reduced Utility Rate on unoccupied property on Whitman Street. He asked the council if they would approve the request. Lloyd made a motion to approve the six-month Utility Rate Reduction for the Smyer property, and Tolman seconded the motion. The motion passed unanimously with all members voting aye.

6 – Expenditure Request For Electric Line Maintenance Request Needed Ahead of Winter (Deputy Clerk)

Mayor Loveland stated that repair and maintenance are needed at Ginna Hall's residence before winter to prevent more serious issues. Raft River Electric's quote is \$4,600.00 to move and re-string the wire. A motion was made to have the work done at Raft River Electric's quoted price of \$4,600.00 by Lloyd and seconded by Tolman. The vote passed with Lloyd, Carlson, Winder, and Tolman all voting aye.

7 – Executive Session As Needed Pursuant to Idaho Code § 74-206 (1) (a), (b), (c), (d), (f), or (i)

No Executive Session was called.

PRESENTATION OF BILLS

PAYEE	DESCRIPTION & Notes	AMOUNT
Mayor and Council Salaries*	Gross Salary/Payroll*	1,700.00
Linda Hutchison - City Clerk/Treasurer *	Gross Salary/Payroll*	3,872.00
Deric Bell – Deputy Clerk*	Gross Salary/Payroll *	1,605.00
Brad Woodrow - Maintenance Director*	Gross Salary/Payroll*	3,797.50
IRS Direct Debit*	EFTPS 941 Tax (Federal Payroll Tax) *	1,230.79

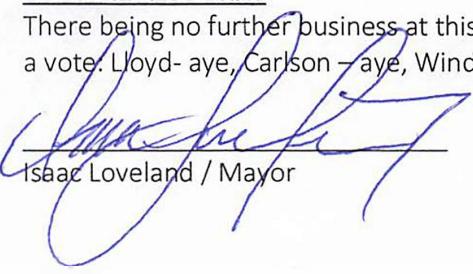
Allen Pump *	Flow meter on sewer pump	2,200.00
ATC	Internet Service & Network Terminals	694.24
Amazon	Office Supplies -Web Cams, Toner	286.20
Beam Insurance*	Employee Benefits - Vison & Dental*	370.54
Bonneville Power Administration	Bulk Electric Power Purchase + Transmission	9,880.00
CAL Ranch	Gen. Maint. supplies	61.96
Cassia County Sheriff Dept.	Annual fee	2,500.00
Deric Bell	Mileage & Per Diem – Health Accademy	172.30
ETS	Microsoft 365 Subscriptions & Email Boxes	65.10
HP Instant Ink	Office Copier Ink Subscription	8.47
Keller Associates	General Engineer Service For June 2025 - \$250	250.00
Kerry McMurray*	City Legal Services (Retainer, Research & Drafts)*	892.50
Lamont Young	Backup Licenses- Water, Water Chemicals & Wastewater (3 @ \$50/ea.)	150.00
LANDRUM & ASSOCIATES, INC.	Property survey/research for boundary lines.	720.00
LHTAC	Training – Maintenance Director	40.00
Magic Valley Private Utility Locates	Electric Utility Line Locate (2 Invoices)	160.00
Magic Valley Labs	Water Tests- Wastewater & Drinking Water Bacteria	27.00
Muni Billing	New Billing Software Qtrly Pmnt.	1,075.73
NORCO Inc.	Rental of Welder Materials	13.80
OOMA Inc.*	Phone Service For Office/Maintenance Shop & SCADA System	84.00
O'Reilly	Wiper blades for Maint. Truck	75.98
PERSI*	Employer Remittance- Retirement Contribution*	2,050.36
Raft River Electric		51.26
Staples	Office Paper	79.98
St. Lukes Health Plan	Health Insurance	2,618.65
Stokes Market	Road Patch	311.88
UAMPS	General A&G Expenses	89.05
Visa – #2580 Linda Hutchison	Quick Books Online Pmt,	217.00
Visa- #5228 Deric Bell (Dedicated Fuel)	Maintenance Department Fuel Purchases (Dedicated Card)	188.63
Visa- #1598 Brad Woodrow	Maintenance & Repair Items HomeDepot, Smartsign.com	236.88
Wildcat Waste Service	Trash Removal- Shop Dumpster (June Service)	95.00
GRAND TOTAL		38,812.80
*Denotes Payments Already Made Pending Council Ratification		

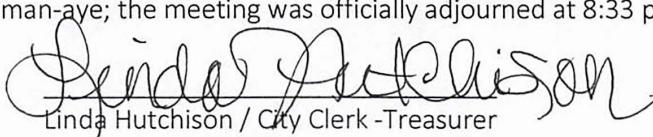
COUNCIL COMMENTS/INFORMATION FROM OFFICIALS & STAFF, AND FINAL THOUGHTS

No Further Comments or Information

COUNCIL ADJOURNS

There being no further business at this time, the motion was made by Lloyd to adjourn the meeting. Carlson seconded it with a vote: Lloyd- aye, Carlson – aye, Winder-aye, and Tolman-aye; the meeting was officially adjourned at 8:33 pm.


Isaac Loveland / Mayor


Linda Hutchison / City Clerk -Treasurer