



## Minutes of the Albion City Council Meeting Held November 11, 2025

CALL TO ORDER— Mayor Isaac Loveland called the meeting to order at 7:00 p.m. in the Albion Civic Center.

OPENING CEREMONIES – Councilperson Lloyd led the Pledge of Allegiance.

ROLL CALL – Roll call by Deputy Clerk Deric Bell. Present: Mayor Isaac Loveland, Council President Kevin Lloyd, Councilpersons: Tyson Tolman, Wayne Winder, and Dallan Carlson, City Clerk-Treasurer Linda Hutchison, City Attorney Kerry McMurray.

OTHERS IN ATTENDANCE – Earl Warthen, Colleen Klamm, Jon Davis, Richy Carlson via telephone, Donald Danner.

APPROVAL OF MINUTES—There being no questions, Lloyd made a motion to approve the Minutes of the Council Meeting held on Nov.11, 2025. Tolman seconded the motion and was formally approved with a vote: Lloyd- aye, Carlson-aye, Winder-aye, and Tolman-aye.

APPROVAL OF BILLS- The Council Members reviewed the bills, and amending \$500.00 Keller Engineering bill, a motion was made to approve them as presented by Lloyd and seconded by Tolman. The motion passed with a vote of: Lloyd- aye, Carlson-aye, Winder-aye, and Tolman-aye.

### LAW ENFORCEMENT REPORT

Law Enforcement Officer Allred read the Law Report for August & September 2025 as follows: 30 Traffic Stops with 14 citations issued, 2 Fire alarms, 1 vehicle theft, 1 Motorist assist, 2 Prank Calls/ 911 Hang up, 2 Noise Violation, 1 Intoxicated person, 3 SRO Calls, 1 SRO Follow up, 3 VIN Inspections, 2 Civil Paper services, 1 Theft under \$1,000, 1 Damage to Property under \$1,000.

### MAINTENANCE DIRECTOR REPORT

Maintenance Director Woodrow. stated that he has purchased asphalt patching material to repair the new potholes on our streets. He said he has had some issues with residents opening and messing with their water meters, so Warning tags were made with a warning “Do Not Open” and to contact the City Maintenance Director to do any maintenance on the meters, Woodrow noted that he has contacted Keller and Associates for help with applying for help with a grant to purchase new street signs for the city.

### CLERKS REPORT

Deputy Clerk Bell stated that we have now switched to the new Muni billing system. Bell also mentioned that the city will receive the \$20,000.00 grant funds for completing the state Health Academy that he and Mayor Loveland attended.

### GENERAL PUBLIC COMMENTS/CITIZENS

Deputy Clerk Deric Bell addressed those present at the meeting with the following ...

“Good Evening Mayor and Council Members,

As a general rule, I believe that if you are going to complain about an issue, you must also be able to propose a solution to help in making that complaint. Tonight, I must break that rule. I do this because despite all the thought I have put into a solution, I cannot think of one that would succeed. The problem? How can we become a cohesive community with a goal to make life better for everyone? On the surface this seems simple, right? Don’t we all want a safe and happy community? Generally, the answer is yes, however, it seems that we have a problem: there are major disagreements as to how to achieve this. So much so that it is splintering our community, arriving at the heart of my complaint.

I have always tried, unsuccessfully at times, to be willing to be understanding and work with all members of the community whether our beliefs align or not. When it comes to my job, I certainly believe that everyone deserves my same level of help and attention whether we agree on politics, religion or civic discourse, and have tried to active carryout that belief. Here we have arrived at my largest frustration point. It feels, to me, that we have reverted to the old rules of elementary school recess where someone gets branded as having cooties and so no one is allowed go near them. It seems that while in the course of doing my job, if I provide normal service- the same I would provide to anyone, to any one part of our community deemed to have cooties, I myself now am guilty of having cooties. I apologize for the oversimplification of this, but it is the most polite way I can think of to get my message across.

I admit that recently this gets frustrating as I hear rumors about myself that are completely unfounded being whispered around everywhere, except to my face. I would be lying if I told you this had no effect on me. I work to do the best I can to help a community and City that I love, but lately it has me doubting if it's worth the effort. I know that I am not alone in this, and we see it in most all of our elected and civic organizations. It is almost impossible to get people to commit their time to help because they then become someone who receives this same treatment. It is here that I break my rule- I know and personally feel the effects of the problem, but have no clear solution. I also know that a solution will not be found in one evening in this meeting, but I bring this before the Council and Citizens tonight to seek everyone's help in figuring out a solution. In closing I wish to share a poem that was recently shared with me and I believe is good advice for life:

**A Builder Or a Wrecker**

As I watched them tear a building down  
A gang of men in a busy town  
With a ho-heave-ho, and a lusty yell  
They swung a beam and the side wall fell  
I asked the foreman, "Are these men skilled,  
And the men you'd hire if you wanted to build?"  
He gave a laugh and said, "No, indeed,  
Just common labor is all I need."  
"I can easily wreck in a day or two,  
What builders have taken years to do."  
And I thought to myself, as I went my way  
Which of these roles have I tried to play'  
Am I a builder who works with care,  
Measuring life by rule and square?  
Am I shaping my work to a well-made plan  
Patiently doing the best I can'  
Or am I a wrecker who walks to town  
Content with the labor of tearing down?  
"O Lord let my life and my labors be  
That which will build for eternity!" (Author Charles Franklin Benvegar)

Thank you for your time this evening"

**AGENDA ITEMS**

**1 – Review Electric Contract with Bonneville Power Administration and Authorize Mayor to Submit Electronic Signature (Mayor , Deputy Clerk)**

Mayor Loveland requested approval to sign the BPA Electric Contract, pending legal review by Attorney McMurray. He stated that the contract would be for the years 2028 through 2044. The cost of power is increasing, and the higher cost in our contract will be phased in over the duration of the agreement. The price cannot change during the contract period until 2044. A motion was made for McMurray to review the contract before signing, pending approval from McMurray, by Winder and seconded by Lloyd, with the council voting unanimously all aye in favor.

**2 – Discuss Renewal of General Engineering Services Agreement with Keller Associates for FY2026. (Mayor , Deputy Clerk)**

Deputy Clerk Bell stated that the annual agreement with Keller and Associates would not include a price increase for the upcoming year . Mayor Loveland inquired whether the council would approve the agreement for FY2026. A motion to renew the FY2026 agreement with Keller and Associates was made by Carlson and seconded by Tolman, with the vote being Lloyd – aye, Carlson – aye, Winder – aye, and Tolman – aye.

**3 - Discuss Potential Update of Verbiage to Set a Defined Timeframe of Advance Notice for Water, Sewer ^ and Electrical Projects Requiring Maintenance Personnel Assistance (Mayor, Maintenance Director)**

Woodrow mentioned that the wording needs to be modified to ensure sufficient notification time when plumbers or excavators/builders require his assistance, with a notice period of 24 to 48 hours. The council agreed with this.

#### **4 – Review Presented 2025 Cassia Co. Hazard Mitigation Plan and Discuss/Approve Res. 2025-07 Providing for City of Albion Adoption (Mayor, Attorney)**

Mayor Loveland stated that Cassia County Mitigation Plan has been updated; the flood risk changed from Low to Moderate, and other changes were made that were very generic and did not apply to the city. Attorney McMurray sent a letter in January outlining the areas that needed updates for the City of Albion; the changes were made and accepted by FEMA and the State. A motion was made to adopt and approve the Mayor signing the Cassia County Hazard Mitigation Plan Resolution 2025-07, with Carlson making the motion and Lloyd seconding. The vote was Lloyd—aye, Carlson—aye, Winder—aye, and Tolman—aye.

#### **5 – Further Discussion of Planning for City Office Move and Potential Options regarding Community Library Use of Building or Other Future Options (Mayor)**

Mayor Loveland stated that he met with the Library Board regarding the City office moving to the Civic Center with the Library possibly moving to the Civic Center as well. The Library will be looking into getting Grants/ Funding to help pay to move the Library in a possible 3- 5 year process. Mayor thinks the Civic Center would have plenty of room to accommodate both the Library and the City Office as well as still conduct the Council Meetings; noting that the city currently has \$15,000.00 budgeted to move the City Office over.

#### **6– Executive Session As Needed Pursuant to Idaho Code § 74-206 (1) (a), (b), (c), (d), (f), or (i)**

A motion to enter Executive Session 74-206-1b was made by Carlson and seconded by Lloyd. Roll call to enter executive session was called: Lloyd – here, Carlson – here, Winder – here, Tolman – here. The executive session 74-206-1b began at 7:48 p.m.

A Motion to adjourn executive session was made by Lloyd and seconded by Tolman. The Council exited at 8:44 p.m.

#### **PRESENTATION OF BILLS**

<b>PAYEE</b>	<b>DESCRIPTION &amp; Notes</b>	<b>AMOUNT</b>
Mayor and Council Salaries*	Gross Salary/Payroll*	1,700.00
Linda Hutchison - City Clerk/Treasurer *	Gross Salary/Payroll*	3,520.00
Deric Bell – Deputy Clerk*	Gross Salary/Payroll *	1,305.00
Brad Woodrow - Maintenance Director*	Gross Salary/Payroll*	5,372.50
IRS Direct Debit*	EFTPS 941 Tax (Federal Payroll Tax) *	1,472.75
ATC	Internet Service & Network Terminals	694.24
AMI Supply Inc.	Back pack Sprayer	425.10
Amazon	Envelopes	128.95
AIC	FY 2026 Membership	400.00
Beam Insurance*	Employee Benefits - Vison & Dental*	370.54
Bonneville Power Administration	Bulk Electric Power Purchase + Transmission	15,736.00
Becky Schow	Christmas Windows	240.00
CAL Ranch	Gen. Maint. Supplies 2 invoices – 15.48 + 839.70	855.18
Cassia County	Property taxes	411.00
DEQ	FY 2025-2026 Water Assessment	735.00
ETS	Microsoft 365 Subscriptions & Email Boxes	65.10
HP Instant Ink	Office Copier Ink Subscription	8.47
IRWA	Waste Water Cert. Training	240.00
KD Company	Lawn mowing, Sprinkler blowout 12 zones	270.00
Keller Associates	General Engineer Service	250.00

Keller Associates		7,286.00
Kerry McMurray*	City Legal Services (Retainer, Research & Drafts )*	1,547.00
Lamont Young	Backup Licenses- Water, Water Chemicals & Wastewater (3 @ \$50/ea.)	150.00
Magic Valley Private Utility Locates	Electric Utility Line Locate 2 Inv.	160.00
Magic Valley Labs	Water Tests- Wastewater & Drinking Water Bacteria	856.00
NORCO Inc.	Rental of Welder Materials	24.50
OOMA Inc.*	Phone Service For Office/Maintenance Shop & SCADA System	84.00
PERSI*	Employer Remittance- Retirement Contribution*	2,227.03
Raft River Electric *	Replace Service pole @ #A146 (Pre approved by Council )	4,639.24
Snake River Hydrolics	Pump parts	16.20
St. Lukes Health Plan *	Health Insurance	2,618.65
UAMPS	General A&G Expenses	89.05
US Postal Service	350 Stamps	273.00
Visa - #2580 Linda Hutchison	Quick Books Online Pmt., Hostinger Web site	414.14
Visa- #5228 Deric Bell (Dedicated Fuel)	Maintenance Department Fuel Purchases (Dedicated Card)	172.45
Visa- #1598 Brad Woodrow	Maintenance & Repair Items HomeDepot, Smartsign.com	91.32
Wildcat Waste Service	Trash Removal- Shop Dumpster (June Service)	95.00
<b>GRAND TOTAL</b>		<b>54,943.41</b>

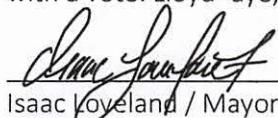
\*Denotes Payments Already Made Pending  
Council Ratification

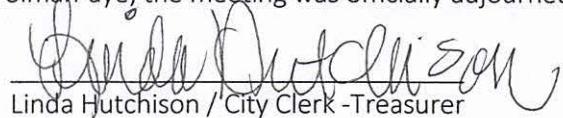
#### COUNCIL COMMENTS/INFORMATION FROM OFFICIALS & STAFF, AND FINAL THOUGHTS

No Further Comments or Information

#### COUNCIL ADJOURS

There being no further business at this time, the motion was made by Lloyd and seconded by Winder to adjourn the meeting with a vote: Lloyd- aye, Carlson – aye, Winder-aye, and Tolman-aye; the meeting was officially adjourned at 8:45 pm.

  
Isaac Loveland / Mayor

  
Linda Hutchison / City Clerk -Treasurer